Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**JAPFU CHRISTIAN COLLEGE**
Name of the head of the Institution	**Visakhonu Hibo**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**370-2239316**
Mobile no.	**9856070432**
Registered Email	**info@japfuchristiancollege.org**
Alternate Email	**principal@japfuchristiancollege.org**
Address	**Japfu Christian College Kipfuzha, Kigwema**
City/Town	**Kohima**
State/UT	**Nagaland**
Pincode	**797005**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Kevisapi KIn**
Phone no/Alternate Phone no.	**03702239307**
Mobile no.	**9774577578**
Registered Email	**info@japfuchristiancollege.org**
Alternate Email	**kevisapi@ymail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://b16d66f7-fd75-4a80-9909-6f4db77f9a7a.filesusr.com/ugd/0985d4_372cb72176eb4545a3e7b8a314346eb9.pdf**

4. Whether Academic Calendar prepared during the year

Yes

if yes,whether it is uploaded in the institutional website: Weblink :	https://b16d66f7-fd75-4a80-9909-6f4db77f9a7a.filesusr.com/ugd/0985d4_4601a3379d76416eac3ba9d269576c7b.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.63**	**2011**	**30-Nov-2011**	**29-Nov-2016**
2	**B+**	**2.51**	**2018**	**03-Jul-2018**	**02-Jul-2023**

6. Date of Establishment of IQAC

20-Jul-2010

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
National Seminar on Naga Traditional Cuisine	27-Sep-2019 2	150
Integrity: a way of life. in collaboration with NIDS	18-Oct-2019 1	100
Development of video lectures	01-Jun-2020 30	50
Exploring Google Classroom and development of e content: An oniline workshop	23-Jun-2020 1	30
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Japfu Christian College	STRIDE	UGC	2020 1095	2250000
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**3**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Design of Online Classes and monitoring as necessitated due to COVID 19 Pandemic. The IQAC has deliberated extensively on online platforms for conduct of online classes while also addressing the digital divide, as students are from varied backgrounds and regions. Mode of delivery and quality as well as simplicity of e contents have been taken into consideration and applied for

maximum benefit to students. 2. National Seminar on Naga Traditional Cuisine in collaboration with Nagaland Commission for Women and Indira Gandhi Rashtiya Manav Sangrahalaya, Bophal. 3. Establishment of E content development Cell for online classes. The IQAC in an effort for quality education even during the pandemic, initiated the E content development Cell. The cell is tasked with development of video and audio lectures, which will be professional and student friendly. Teachers have been trained as well to deliver lectures effectively in this digital mode.

No Files Uploaded !!!

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
E Content Development Cell	The cell has been successful in developing and producing e contents reanging from video lectures, tutorials to audio presentations, Online examinations and quizes.
National Seminar	Successful completion of National Seminar on Nnaga Traditional Cuisine .
No Files Uploaded !!!	

14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
Board of Management	30-Sep-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**No**

16. Whether institutional data submitted to AISHE:	**Yes**

Year of Submission	2020

Date of Submission	18-Feb-2020

17. Does the Institution have Management Information System ?	**Yes**

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College, as has been practicing in the apst, employs a systematized organizational structure of people, procedures and software in its EMIS design. The system is broadly

classified into two heads – Academic and Administrative. Data bases are maintained as categories and archived in digital and physical formats. Data bases include details of Faculty and Students, admissions, attendance, results (internal and external), reports – academic, financial, administrative, financial archives etc. These datum are collected and managed by appointed faculty and presented at regular intervals, to the Academic and Administrative Committee, comprised of Deans, Head of Departments, Nodal Officers and headed by the Principal, for analysis and necessary actions. The Institution's IQAC occupies a central position in the EMIS system.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The IQAC members deploy action plans for effective implementation of the curriculum prescribed by Nagaland University. The resolutions taken by the IQAC members are discussed at the staff meeting and calendar is drawn for actual implementation. Once the calendar is drawn, Principal, vice principals, deans, HoDs of every department and the teaching faculty disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester or the yearly academic cycle. Internal test and exams are conducted before the end of every semester exam. The result of the same is documented by IQAC. Faculty development programmes/ workshops are conducted frequently for teachers and students. Obstacles or difficulties faced are discussed and addressed so that curriculum plan is implemented successfully every semester.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	80	80

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
The Feedback mechanism of the College relies on structured questionnaires as well as open informal suggestions. These feedbacks from stakeholders, Alumni, Faculty, Staff and students are studied and analysed by appropriate bodies – IQAC Cell, Hostel Administrative Committee, Grievance Redressal Cell, Academic Committee etc. Feedbacks from stakeholders are usually collected during Board meetings while that of Faculty, Staff and students are collected on a regular basis (Semester/ Annual). The Feedbacks generally touches areas regarding academic performances, teaching and learning techniques –suggestions of improvements etc., collaborations etc. The bulk of the feedbacks are generally open suggestions (Campus related, Academics, Administrative etc) collected from social medias – Facebook groups and pages. The College has two facebook groups (Japfüians and Japfü Christian College Alumni Associatin), where present students as well as alumni can provide their ideas, suggestions on various matters. The College has an official facebook page as well as a website, where comments and suggestions are also invited through email. All information and feedback collected through these are forwarded to concerned committee, where the matter is discussed and decisions taken. Structured feedbacks are also given to students and stakeholders in the form of questionnaires and maintained by the Principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Nill	715	715	715

No file uploaded.

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	715	Nill	26	Nill	Nill

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
26	26	12	4	2	4

No file uploaded.

No file uploaded.

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college give utmost importance to student mentoring in the college. IQAC arrange the number of students to be mentored by each teacher. The mentor mentee ratio is approximately 27:1. The concerned mentor often meet the mentee and encourage, guide and motivate the them. The mentors also keep track of the attendance and academic record of their mentee. The college also keep a day in the academic calendar as 'Mentor Mentee Meet'. This mentoring system has proved beneficial for many students who come forward to discuss their difficulty in coping with peer pressure, studies and related matters. The Mentoring system has adapted to change following COVID 19 Pandemic. The disctance factor is now contaned and supplemented through whatsapp groups maintained by teachers and divided according to Class and subjects. All teachers and students are connected through whatsapp and other online platforms.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
715	26	27.5:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	26	Nill	Nill	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from	Designation	Name of the award, fellowship, received from

state level, national level, international level		Government or recognized bodies
2019	KHRIENUO ZHASA	Assistant Professor	UGC NET
No file uploaded.			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Nagaland University and thus, adhere to its examination system where 70 marks are assigned for external examination and 30 marks for internal examination. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluationreforms of the university and those initiated by the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

One of the major reforms of Nagaland University to which the college is affiliated is the switchover from annual system of evaluation to continuous and comprehensive semester wise evaluation where 70 marks are allotted for External Examination and 30 marks for Internal assessments. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution. Current years (2020) End Semester Examination has been mush effected due to the Pandemic. Online Examinations for End Semester are ongoing, scheduled for completion on 5th October 2020 only.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.japfuchristiancollege.org/the-college

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year	Number of students passed in final year examination	Pass Percentage

			examination		
			No Data Entered/Not Applicable !!!		
			View File		

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.wixstatic.com/ugd/0985d4_b865063d76dd4c77b5c44150d0eac8e1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	UGC	4500000	2250000
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Meme	Muwali	BCK	10/08/2019	Meme
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Sociology	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	1	1

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	1

No file uploaded.

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

No file uploaded.

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	Nill	27	1	27
Resource persons	Nill	2	2	10
Attended/Seminars/Workshops	Nill	27	27	27

No file uploaded.

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Fit India	NCC	10	50
My Life My Yoga	NCC	2	16
Tree Plantation	NSS Floriculture	6	570
Community Service	NSS with Youth Resources Dept	7	600
Run for Plastic Free Nagaland	NSS with Youth Resources Dept	1	10
Run for Unity	NSS with Youth	1	10

	Resources Dept		
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
EBSB	HMI Darjeeling	Basic Mountaineering	1	2
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Reasearch	5	NSCW	14
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3925000	10812902

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Seminar halls with ICT facilities	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Class rooms	Newly Added
Campus Area	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.05.01.000	2018

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9129	1466540	134	30559	9263	1497099
Reference Books	506	339879	3	2000	509	341879
e-Books	547	Nill	282	Nill	829	Nill
Journals	13	30755	Nill	Nill	13	30755
Digital Database	5900	Nill	Nill	Nill	5900	Nill
CD & Video	74	Nill	Nill	Nill	74	Nill
Others(specify)	858	135304	Nill	Nill	858	135304
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	33	2	4	1	2	1	1	24	1
Added	0	0	0	0	0	0	0	0	1
Total	33	2	4	1	2	1	1	24	2

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

24 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
E Content Development Cell	https://drive.google.com/open?id=1Jtxat5khhDEBxdhWdogBgZzQaRbtCp38&authuser=1

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
5113716	5113716	3925000	10812902

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College employs separate bodies for maintenance, upkeep of infrastructures,facilities and equipments. I. Infrastructures: Maintenance of College Infrastructure comes under the care of the Project Officer. The College has about 10 permanent resident workers. Any repair or upgrade work is directed by the Project Officer. A project Assistant is also employed to assist the same.II. Upcoming infrastructures, buildings under constructions comes under the care of the Building Committee. III. Equipments: All Electronic equipments Computers, Printers, Projectors, and Sound equipments are put under the care of the Technical Assistant. The equipments are regularly serviced bimonthly. IV.Sports facilities: a. Sport equipments: Equipments like football, volleyball etc are overseen by the Resident officers and sport secretaries. Procurement or replacements are funded from sports fees. b. Sports facilities: i. Badminton Stadium: The badminton stadium is maintained by the ZAPA Shuttlers mopping and smoothening of court. ii. Basketball Court and Volley Court are maintained by the Campus administrative committee. Any repair works are overseen by them.Court lines and boundaries are redrawn every year. V. Library :The College Library is overseen by the Librarian along with the Library Advisor. VI.Classrooms : A teacher –incharge oversee the classroom decorum . Class representative of each semester prepare a duty chart to sweep the classroom and empty the waste bins.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
	No Data Entered/Not Applicable !!!		
	No file uploaded.		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching	15/10/2019	210	JCC
Employbility Skill	18/11/2020	90	Youth Net
Career Guidance and Counselling	17/02/2020	550	Kaziranga University, Assam
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2019	Competitive Exam Coaching	300	300	250	25
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nill	Nill	Nill

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
Life Enterprise	2	2	Life Enterprise	2	2
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme

	enrolling into higher education				admitted to
2019	14	UG	ENGLISH	Nagaland University	PG
2019	20	UG	HISTORY	Nagaland University	PG
2019	8	UG	EDUCATION	Nagaland University	PG
2019	30	UG	Sociology	Nagaland University	PG
2019	55	UG	BA General	Nnagaland University	PG
2019	10	UG	Economics	Nnagaland University	PG
2019	23	UG	Political Science	Nagaland University	PG
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	2
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Annual College Week (Aathletics, Badminton, Footsal, TT, Volley, Basketball, Marathon) 2	Institutional	525
Traditional Konyak Log Drum Pulling Ceremony 2	Institutional	530
Annual Hostel Week (Volley ball, Basketball) 2	Institutional	120
Music Competition (Quartet, Solo, Duet) 2	Institutional	60
Arts (Painting, Banner, Flag) 2	Institutional	30
Traditional Stone Pulling 2	Insitutional	330
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students are grouped according to their classes. Each class has a Class Representative and Assistant Class Representative. They look after the welfare of their own class in particular and in general assist the college authority in dealing with student matters. There are other students' organizations like the Evangelical Union, Mission Interested Group etc who look after values and spiritual aspects. They also assist the teachers in all the important programmes and functions of the College. Budget is allocated for funding the various activities of the students. Funds are collected and also provided by the Management of the College for effective functioning. Any collection, if needed, is done only after obtaining proper approval from the College Administration. A student representative is also selected as a member of IQAC in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

2647

5.4.3 – Alumni contribution during the year (in Rupees) :

40000

5.4.4 – Meetings/activities organized by Alumni Association :

Alumni Representative Batch Meeting 10 July 2019: Batch of 2000, 2004, 2007, 2008 and 2009.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

BEST PRACTICE 1. Conservation of Biodiversity and Disaster Management 2. Intensive Career Guidance and Counselling Care

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	Wide publicity is done through local newspapers. Admissions are done without discrimination based on caste, gender, tribe or physical disabilities. Admission is given to students on 'First come First Basis' every year as

	the college believe in giving equal opportunities to young mind and does not discriminate students based on the marks scored.
Industry Interaction / Collaboration	The College collaborates with some government departments for collaboration activities. College collaborates with allied departments in the government like Higher Education Department, Women Resource Development department, NSACS, Youth Resource department and NGOs for implementation of various collaborative programmes to benefit students.
Human Resource Management	Maximum input and maximum output in terms of permissible working hours as prescribed by the UGC are executed for optimum result output. Strict working hours, lunch break, holidays and salary prescribed by the latest UGC salary guidelines are implemented. Employees can also avail casual leave, sick leave, study leave etc through proper channel. Therefore, human resource management is smoothly carried out in a transparent, efficient and ethical manner.
Library, ICT and Physical Infrastructure / Instrumentation	A well established library exists in the College fully equipped with books, journals, ebooks and a vast collection of periodicals up to daily newspapers. The College is also equipped with KOHA and OPAC. 24x7internet facility is linked to the College. CCTV is installed within and outside the library. ICT equipments range from high end computer system to Smart and interactive boards. The College has 2 Smart Classrooms and a recently established Studio for e content development. Physical Infrastructures of the College includes well maintained Academic block and Administrative Block, with a new Academic block under construction, a multiplex housing a well equipped Library, 2 conference Halls, Studio, Reading rooms for faculty and students and furnished with restrooms. The sports facilities also includes 2 basketball Courts, 1 Volley Ball Court, TT Hall, Indoor Stadium, Mini playground. The College has 6 hostel buildings for ladies and gents with a combined capacity of 600 students. The faculty and staff f the College are also provided quarters in the 6 faculty complex quarters.

Research and Development	The Research Cell of the College along with the IQAC forms the base of Research and Development in the College. Research by Students are also encouraged and forms part of their assignments and projects. Students are often taken out for field work and encouraged to do independent study within the framework of the syllabus. Teachers are encouraged to take up Minor and Major Research projects. Currently, six faculty are pursuing PhD. the institution has been awarded UGC STRIDE in 2020. The IQAC also organizes workshops on academic writing style.
Examination and Evaluation	Examination and evaluation are important assessment points that require skills and great sense of justice. Every academic year, faculty are trained on the patterns of questions for examinations and evaluations at Japfü Christian College. Winter/Summer, Odd/Even semester internal examinations are conducted within the institution, evaluated and displayed on the college notice board for students and parents to see. The college is affiliated to Nagaland University, a Central University therefore, the final examination and evaluation are taken care of by the university. The faculty assist the affiliating university in the examination and evaluation during the external Odd Even final semesters. COVID 19 Scenario: Internal Examinations are being conducted online through Google classroom. To cater to all students, the College has adopted a flexible approach.
Teaching and Learning	The IQAC has adapted to current (COVID Pandemic) situation and has customised the teaching learning experience. Student and teacher friendly e platform Google Classroom is being employed for delivery of lectures, notes, interaction, assignments and tests. Interaction among students and teachers, both at the individual level and class level have been given out most priority for enhanced learning. Teaching and learning occupies the topmost priority in Japfü Christian College ever since its inception. ICT enabled classrooms,discussion rooms, research

	based field data collection for assignments,lecture tutorial methods are the techniques employed. The college caters to fast learners with added e learning and pushing them to reach higher goals through proper mentoring system. The slow learners are given remedial coaching classes and one to one motivation with their respective assigned faculty mentors. The teaching and learning are second to none as evidenced by continuous overall good results of the college in addition to reaping Gold medals.
Curriculum Development	Towards a robust curriculum development frequent, meetings are conducted. Errors in syllabus/ suggestions for essential readings are communicated to the authority concerned for rectification or addition. Students' assessment on the syllabus is also disseminated to appropriate implementation bodies for rectification. Japfü Christian College has four members who are in the Board of Undergraduate Studies (BUGS)who assists the affiliating university in developing the curriculum for use within the state of Nagaland. Two essential readings developed by a faculty of Japfü Christian College is used as text in Sociology department.The college continues to take active part in curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	College regularly participates andmaintains DCFs by AISHE, MHRD. The data collected provides crucial information and pointers toward effective administrative functionings.
Finance and Accounts	Students Scholarships are done through online portals, providing for transparency and effectiveness.
Student Admission and Support	Physical Admission on first come first serve basis has been integrated with Online admissions, through the College Website. Support system for students is also available through mails or direct contact.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Kevisapi Kin	International Womens day Conclave	not applicable	2000
2019	Dr. A Husca	International Womens day Conclave	not applicable	2000
2019	Dr. Viraho Hibo	International Womens day Conclave	not applicable	2000

No file uploaded.

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Staff Development	Nill	11/09/2019	11/09/2019	2	11

No file uploaded.

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				

No file uploaded.

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
26	26	15	15

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
epf, mtf, 3 Annualincrement, quarters withnominal rent of 500 INR,Free water supply,Freeship to children ofFaculty and Staff in theinstitution, Freetransportation	epf, mtf, 3 Annualincrement, quarters withnominal rent of 500 INR,Free water supply,Freeship to children ofFaculty and Staff in theinstitution, Freetransportation	Free Campus MedicalServices, Monetary Gifts,Free Ships

tochildren of staff andFaculty	tochildren of staff andFaculty

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

For transparency and sound management of finances, the Board of Management(BOM) of the College Self Study Report of Japfü Christian College willconstitute a 3 member Audit Committee for internal audit of the CollegeAccounts. For a clear and easy auditing process, all expenditures and incomerevenue are classified in categorised heads. The internal audit is doneannually at the end of the financial year. The second stage is the externalaudit. After completion of the internal audit, a Chartered Accountant does thefinal auditing. Thus far, the institution has no audit objection

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Late Molhou Zhasa	100000	Excellence Award
No file uploaded.		

6.4.3 – Total corpus fund generated

3000000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Higher Education, Govt. of Nagaland	Yes	BOM, IQAC
Administrative	Yes	Higher Education, Govt. of Nagaland	Yes	BOM, IQAC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

<div align="center">No Data Entered/Not Applicable !!!</div>

6.5.3 – Development programmes for support staff (at least three)

<div align="center">1. Office Ethics</div>

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Construction of Academic and Administrative Block 2. Boys NCC establishment

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Seminar on Naga Traditional Cuisine	27/09/2019	27/09/2019	28/09/2019	150
2019	Collaboration with NIDS, Dimapur	18/10/2019	14/10/2019	18/10/2019	200
2020	Collaboration with NCW	01/03/2020	01/03/2020	01/03/2020	50
No file uploaded.					

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Solar Water Heater 10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Ramp/Rails	Yes	1
Rest Rooms	Yes	1
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							

No file uploaded.

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Rules Hostel Rules (Prospectus) concerning students conduct	01/05/2020	Distributed to students and Faculty through Whatsapp in pdf form. Also uploaded to College Website.
Service Rule	01/05/2020	Distributed to faculty and Staff and revised.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Integrity, a way of life	14/10/2019	18/10/2019	150

No file uploaded.

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic Free Campus 2. Ban of Single use plastic 3. Annual Tree plantation Drives 4. Organic Gardening Club and Floriculture Club 5. E waste management 6. Waste Segregation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Conservation of Biodiversity and Disaster Management Management of water conservation is carried out both by the students and the faculty members. Rain water and natural stream water are both accumulated in the campus reservoir which is used by over 700 campus residents. The residual water waste is further streamlined to the terrace fields below the campus for agricultural purposes this procedure is in strict compliance with the Kigwema Village Council green rules.To enhance the soil and ecological balance, the campus undertakes plantation of organic vegetation such as broccoli, watercress, organic potatoes and several local herbs. . Since this initiative the campus has seen tremendous increase in the forest green cover thereby fulfilling some of the objectives of the Government of India's 2014 National Mission for a Green India.The Mission Interest Groups (MIG) undertakes segregation of wastes, to enable re-use of non-biodegradable of resources in the campus. All non-reusable non-biodegradable wastes upon collection are disposed off at the Kohima Municipal Council allocated site for waste collection. The biodegradable wastes are used as manures for cultivation in the campus. 2. Intensive Career Guidance and Counseling Care o live truly to the benchmark of being a 'College with a difference' we follow rigorous frame work policy in the best interest of the students.There are four faculty members who are designated as career counselors. Every Monday the Career guidance cell conducts Civil Services Test where per week 50Objective type questions are given to the civil service aspirant students. We also organize several Motivational talks with renowned individuals who have made a mark in their own lives that includes IAS/ IPS/ IFS/Intellectuals/ Professors/ writers etc. Apart from these activities the College strives to uplift the academics of the under-performing students and students with less attendance by arranging remedial classes and intensive coaching to develop writing skills. With the aforementioned activities the college not only disseminates academic learning but makes education a holistic approach towards developing a skillful-employable graduate, ready to serve the nation and the society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link
https://docs.wixstatic.com/ugd/0985d4_764b186bb48e461293187020e24519dd.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Right from the academic calendar, the college vision, mission and motto of the college is framed and organized to translate it into reality. Every area that is enumerated in the vision, mission and college motto is acted throughout an annual academic cycle. The college strives to impart God fearing quality education by having regular chapel/church services. In addition to that values and ethics are often imparted to the students in the form of talks and awareness programs. In order to develop the self, personality development programmes and opportunities are extended to the students and staff/ faculty. All members of the college are taught to be of use the society. However the college walks the extra mile in training up its staff and faculty to be dynamic in extension services to the society. The college tries its best to fulfill the academic needs of the society by excelling in quality education based on ethics which is the greatest need of the Naga society in particular and India in general.The college collaborates with other stakeholders in Higher education towards progressive change. Nagaland University, Department of Higher Education, ICSSR NERC, NESRC, NIDS and other institutes of higher learning towards this fulfilling this mission. In order to equip students to face future challenges successfully, especially in the field of technologica lknowledge and application, basic computer education as well as diploma in computer application is opened to students/ staff faculty. In order to develop students towards self reliance and greater productivity, Life skilltrainings and Entrepreneurial skills are imparted. The college plays a role in national integration as well as aims to inculcate students to be a positiveforce in nation building. Programs and workshops are held frequently todevelop values and ethos that are becoming of a decent member of the society.

Provide the weblink of the institution
https://docs.wixstatic.com/ugd/0985d4_2b4f768bdce54f5da6b9d1b98aa70adc.pdf

8.Future Plans of Actions for Next Academic Year

FUTURE PLANS for 2020-21 Academic Session 1. INTENSIVE EMPHASIS ON TECHNOLOGY: Following COVID 19 Pandemic and the challenges brought about to traditional physical classes, the IQAC will continue developing and improving the learning experience and delivery system in the online platforms and mechanisms adopted. Also, with the NEP 2020 vision of immersive use of technology in education, the IQAC will take initiatives to upgrade the IT resources of the Institution: a. 2 Workshops and Faculty Development Program on IT, Basic and advance IT Skills, Online learning platforms etc. b. Enrolment of students in online learning platforms like, SWAYAM, DIKSHA c. Certificate Course (CCC/ DICAM) to Faculty and Staff d. Upgrade of Computer Lab/ ICT Classrooms. e. Higher Connectivity speed. 2. Introduction of PG Sociology. Confirmation from Nagaland University awaited. 3. 1 Seminar on Intellectual Property Right in collaboration with NIDS 4. Collaborative Researches with appropriate funding bodies. 5. Encourage non PhD faculty members to pursue the same. 6. Plant edible fruit trees/ indigenous trees in and around the campus.