



YEARLY STATUS REPORT - 2023-2024

Part A

Data of the Institution

Part A	
Data of the Institution	
1.Name of the Institution	Japfu Christian College
• Name of the Head of the institution	Visakhonu Hibo
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	9366607184
• Mobile No:	9856070432
• Registered e-mail	info@japfuchristiancollege.org
• Alternate e-mail	principal@japfuchristiancollege.org
• Address	Japfu Christian College
• City/Town	Kigwema, Kohima
• State/UT	Nagaland
• Pin Code	797005
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	Nagaland UNiversity				
• Name of the IQAC Coordinator	Vil Pusa				
• Phone No.	8974998177				
• Alternate phone No.	9366607184				
• Mobile	8974998177				
• IQAC e-mail address	iqac.faithandwork@gmail.com				
• Alternate e-mail address	vil.mcvil@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://www.japfuchristiancollege.org/files/ugd/0985d4_a2bbaf15211d438f8baa73aca37a12e5.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.japfuchristiancollege.org/files/ugd/0985d4_0db2b619b29d404ca0b48edab064300c.pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.63	2018	30/11/2011	29/11/2016
Cycle 2	B+	2.56	2024	03/07/2018	02/07/2023
Cycle 3	B++	2.85	2024	19/07/2024	18/07/2029
6.Date of Establishment of IQAC			20/07/2010		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
0	0	0	0	0	
8.Whether composition of IQAC as per latest			Yes		

NAAC guidelines	
<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
<p>1. Signing of New MoUs with Educational Institutions and Private Enterprises: a. Unity College, Dimapur and St. Josephs College, Jakhama for Research and Academic exchanges. b. PAWF Centre. 2. Orchard Campus: an environmental conservation Initiative 3. Addition of DEO & OA Certificate program through its MOU with NIELIT.</p>	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
NAAC 3rd Cycle Preparation	B++ Graded
Signing of new MoUs and Collaborations	3 MoU successfully signed.
Addition of new Skill based courses following NEP 2020	DEO&OA
13.Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> • Name of the statutory body 	

Name	Date of meeting(s)
JCC Board of Management	10/12/2023

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	21/12/2024

15. Multidisciplinary / interdisciplinary

The introduction of Choice Based Credit System by the University in 2022 and the subsequent introduction of the Four Year Under Graduate Programme (FYUGP) in 2023, in line with NEP 2020, has brought about flexibility to students as well as institutions, making the Multidisciplinary and Interdisciplinary aspect of NEP 2020 both practical and possible. Japfü Christian College, implementing the Four Years Undergraduate Program by Nagaland University is currently making available to the students 3 Multidisciplinary Courses in the 1st, 2nd and 3rd Semesters. The IQAC's initiative to include Computer Applications (IT) as a Skill Enhancement Course in 2022 was approved by the Academic Council and is now implemented as a Skill Enhancement Course in the 1st Semester. The College Core Committee on FYUGP, is committed to realizing the multidisciplinary feature of NEP 2020 through the various approaches to setting up Multidisciplinary HEIs - Academic Collaborations through HEI Clusters and strengthening of Institution by adding departments. The College is already moving toward this through its Mou with NIELIT and Higher Education department; the latest being the introduction of O-Level Course and 2 Certificate courses - CCC & DEO& OA , in collaboration with NIELIT

16. Academic bank of credits (ABC):

ABC as per the affiliating University's directive is now initiated. Toward this, current students have begun registering for the same.

17. Skill development:

Following NEP 2020 and its emphasis on Skill based knowledge; the College has since been integrating skill based education to its value added courses and, primarily focusing in Information Technology and Indigenous vocational Skills. IT SKILL DEVELOPMENT: Currently, the College is imparting Certificate on Computer Concepts in collaboration with: National Institute of Electronics and Information Technology (NIELIT) With the introduction of FYUGP, the

College has incorporated IT into the Curriculum. Skill Enhancement Course on Computer Education is being provided to the students of 1st Semesters. A basic course on Python programming is also being proposed to the University, to be included as SEC in 4th Semester. "O" Level Computer Course is also implemented (2023) in collaboration with NIELIT. INDIGENOUS VOCATIONAL COURSES: Various Clubs of the College (Floriculture, Bee Keeping, Piggery, Organic Farming, Food Club) have been upgraded to value added courses, imparting training and firsthand knowledge to students providing them opportunities to exploit and convert these skills into earning opportunities. The IQAC's proposed to Nagaland University for implementing a Skill Enhancement Course on Naga Traditional Cuisine in the 3rd Semester is approved and implemented . SKILL DEVELOPMENT PROGRAMS In addition to these, the College has been constantly organizing Skill Development and Capacity Building Programmes in the form of demonstrations and trainings by inviting professionals in respective fields: 1. Hospitality & Tourism 2. Communication Skills 3. Handicrafts

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The College has incorporated Traditional Naga Indigeneous Culture as a value added and as Extra Curricular Activity in the following manner: 1. Naga Traditional Cuisine - 15 Naga Indigeneous Tribes (Also approved as SEC under FYUGP). In this, the students are trained in the tradition Naga Indigeneous practices of food preservation, indigeneous medicinal herbs, traditional cuisines etc. 2. Naga Traditional Attires - Learning and fashioning Naga Traditional Attires every Friday (Cultural Friday) 3. Workshops/ Seminar - Naga Women Traditional Attire Seminar conducted already. Plan to have seminar on Naga Men Traditional Attire. 4. Naga Dialects - Starting with numbers in all Naga dialects (Shared as audio files to class groups)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Japfu Christian College has incorporated along with the prescribed University curriculum, extra curricular and value added courses that aim toward bringing an all round development of its students. The focus and emphasis is for the students to develop and attain through these additional courses and activities: Life skills , Basic skills, Professional and vocational skills, Intellectual skills, Interpersonal and personal skills. Nagaland University, the affiliating university has also designed and structured its curriculum and syllabi (FYUGP) which is based on the Outcome Based Approach to Higher Education

20.Distance education/online education:

Japfu Christian College, in its Institutional Development Plan (IDP), Institutional Preparedness for NEP 2020 has included Online and Distance Education as a potential measure in its move toward becoming a multidisciplinary and Interdisciplinary Higher Education Institute. To begin with, the IQAC will recommend eligible faculty/professor of practice to register as tutors in MOOCS platforms. Currently, Japfu Christian College engages in online delivery of education internally, and to its full time students, through google classroom and direct group interactive sessions through whatsapp class groups. The College is also developing its own LMS to enhance teaching and learning experience - broader learning resources, teacher and student interaction etc. In addition to these, the MoUs and collaboration with institutes and departments has also opened gateways for students to register and enroll for courses online.

Extended Profile**1.Programme**

1.1	188
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	540
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	16
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	237
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	View File
3.Academic	
3.1	25
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	25
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	22
Total number of Classrooms and Seminar halls	
4.2	19.205
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	54
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
The IQAC deploy action plans for effective implementation of the	

curriculum prescribed by Nagaland University. The resolutions taken by the IQAC is discussed at the staff meeting and calendar is drawn for actual implementation. Once the calendar is drawn, Principal, Vice principals, Deans, HoDs of every department and the teaching faculty disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester for the yearly academic cycle. Internal test and exams are conducted before the end of every semester exam. The result of the same is documented by IQAC. Faculty development programmes/ workshops are conducted frequently for teachers and students. Obstacles or difficulties faced are discussed and addressed so that curriculum plan is implemented successfully every semester.

3 Internal Exams before Final External Exam - First Term Exam, Mid Term Exam, Winter Exam Class

Tests Assignments

Remedial Classes

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the start of every Academic session, the College headed by IQAC prepares the Academic Calendar, which is followed meticulously. The Academic Calendar designed is prepared in tune with the University's academic plan. For CIE, the College has Internal Exams Summer and Winter Exams, and in between holds Departmental, Interdepartmental activities and Regular Internal Assignments and Tests. One of the major reforms of Nagaland University to which the college is affiliated is the switchover from annual system of evaluation to continuous and comprehensive semester wise evaluation where 70 marks are allotted for External Examination and 30 marks for Internal assessments. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring

timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

6

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

244

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

244

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the Four Years Undergraduate Programme of Nagaland University and implemented by the institution, the following papers include topics

and issues that are relevant to human values, Gender and Environment preservation and sustainability:

1. SOC/H/C-7: Sociology of Gender
2. SOC/H/C-16: Environmental Sociology
3. POL/H/C-15: Human Rights in a Comparative Perspective
4. POL/H/C-12: Indian Political thoughts - Mahatma Phule on Gender and Ambedkar on Social Justice
5. EC7.CC18A: Environmental Economics
6. EDNC-18 A: Gender and Education
7. DSE-4 A: Value Education
8. MD-1EVS: Environmental Education

In addition to the mentioned curriculum based papers, the institution has in place various internal structures and value added activities in the form of clubs that addresses these issues. Clubs like Floriculture, Organic Gardening, NSS, Bee Keeping, Biodiversity and Disaster Management engages in various activities concerning environmental conservation and sustainability - awareness programs, tree plantation, recycling, waste management, water conservation, etc. Internal College activities like the weekly services, MIG, Fellowships, Afternoon Assembly etc helps in inculcating Human values and virtues to the students. Teachers and student leaders during Assemblies takes turn addressing issues of morality, professional ethics and conduct, health and hygiene, environmental.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

120

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

120

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

125

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

131

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College with its policy of open admission ensures opportunity to average and below average students for higher learning and compete with above average students as well. The College is able to access the learning level of its students through internal exams and class interactions. To cater to all students with varied learning capacities and benefit them equally, the College has mechanisms like the mentor system and Remedial coachings etc. Each teacher acts as mentee to a group of students carefully grouped and is responsible for their academic learnings - clearing of doubts, encouragements etc. For the slow learners, the College have remedial coachings where the students are given personal attention and tutored according to their learning levels.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
540	25

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The institution adopts different methods of teaching and learning approaches to cater to the needs of the diverse student community in

the college. Departmental and Inter-departmental activities are organised at regular intervals where students are allowed to present their reports on summer interns/ projects followed by discussions and Q and A. Teachers frequently conduct classroom discussions on subject-related topics.1. Apart from the computer Lab where computer courses are imparted to students, the college has another computer Lab where students can practise and work on their computer courses during their off period. During the COVID-19 pandemic, teachers continued teaching through online methods. Recorded videos of lessons were sent to whats app group of respective classes. Students were encouraged to clarify their doubts via phone call, what app etc. Teachers also use ICT in their teaching methods by presenting PPTs, Videos etc. The third-semester students are given the opportunity to cook Naga Traditional Cuisine as part of their practical classes under the Skill Enhancement Course. Students, divided into fifteen groups, cook one Naga traditional Cuisine. This activity encourages teamwork and experiential learning. Vocational-based activities run by different clubs like organic club, bee-keeping club, floriculture club etc enrich experiential and first-hand learning.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT in learning is encouraged and the College has 2 classrooms specefically equipped for audio visual classes. Teachers employs varied tools and applications at their disposal: Powerpoint presentations, videos, Online contents, smart and interactive boards, audio tools etc.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)**2.3.3.1 - Number of mentors**

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality**2.4.1 - Number of full time teachers against sanctioned posts during the year**

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers****364**

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Nagaland University and thus, adhere to its examination system where 70 marks are assigned for external examination and 30 marks for internal examination. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All Internal examinations are subjected to the same protocols and procedures as External Examinations - Routine, room allotments, exam orientations, Exam duration, conduct, invigilation etc. In case of any issue/ grievance arising, the College has established College Rules and Examinations pertaining to Exams and are followed strictly as laid in the Exam Rules. In addition to this, the College has an

exam committee which is constituted by the Principal, Vice Principals and Deans. So far the College has not faced any grievance relating to Exams on the part of students. The College is however equipped with established guidelines and rules to deal with any exam related issues or grievances. There is no bias and any action that may be required is immediate, efficient and just.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Before the start of every academic session, the Institution gives orientation to the students on the courses offered by the institution. This is done so, students are able to decide carefully on what subjects to opt for. Program Outcomes and Courses are also made available to students and teachers through the institution website as well as College Prospectus. Any change made by the University reflected in the prospectus and website without delay.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.japfuchristiancollege.org/the-college
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution undertake what is called the academic audit every academic session. The Principal along with the Vice Principal and Deans study the outcomes and compare with previous years outcomes. This evaluation allows for identification of strength and weaknesses and determining factors relating to specific batches.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

223

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://www.japfuchristiancollege.org/_files/ugd/0985d4_a60d4db6ba66437cb9cd146cf5680c24.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.japfuchristiancollege.org/_files/ugd/0985d4_a60d4db6ba66437cb9cd146cf5680c24.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

1

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college has an active National Service Scheme, Red Ribbon Club, National Cadet Corp and Mission Interested Group through which various extension activities are carried out. The college strives to maintain a hygienic campus and its surroundings by conducting cleanliness drives, Swachh Bharat, social works. The Mission Interested Group also conducts cleanliness drive every Wednesday with the goal to maintain a green and plastic free surroundings extending beyond the campus radius. The NSS routinely conducts cleanliness drives in its adopted village, Kigwema. Systematic garbage disposal system is maintained through collaborations with the Kohima Municipal Council, the Mission Interested Group and the college community. Tree plantation programmes are also organised by the college in collaboration with NSS and Biodiversity Club of the institution. This has resulted in the planting of 1116 number of fruit trees. The RRC Unit of the college has also participated in

the voluntary blood donation camps at its designated hospital, Bethel Medical Centre Kohima. The college also routinely organises mass social works, Plog Walks and Yoga led by the NSS and NCC Unit of JCC, along with activities like Puneet Sagar Abhiyan, anti-sexual harassment campaigns by the Women Cell, anti-tobacco campaigns and mental health programmes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

18

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

450

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

2

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Classrooms are spacious and well furnished. All Classrooms are ICT enabled for enhancing learning and teaching Page experience. The Classrooms have proper lightings and backups (Solar + 10 KVA & 100 KVA Generator)

The institution has 2 Computer Labs. Lab 1 is equipped with 40 systems (Core i 3 processors) and is powered through the a 20 KV Online UPS, having a power back up of 8 hours. The Lab is also equipped with LED Projector and smart board. Lab 2 has 15 systems, all connected over 2 main servers.

For conduct of Lectures and presentations, the College has 2 Halls - Skyhall and Rev Kevizelie Hall,. Both halls are equipped with Projectors, Sound equipments and power backups. Japfu Christian College is one among the few colleges of Nagaland having well developed infrastructures for sports and cultural activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The Infrastructures of the College are well planned and designed

A brief introduction to these facilities is provided below:

1. ZAPA INDOOR STADIUM: Zapa Indoor Stadium currently houses Badminton Court and a gym. The Indoor Stadium is equipped with proper lighting and power back up facilities. The Gym is equipped with stationary cycles, weights and exercise kits. The stadium has a seating capacity of about 500 spectators in the gallery. Amenities such as separate rest room for ladies and gents are attached to the stadium.

2. Zapa Indoor Stadium also serves as a multipurpose Hall for organizing annual activities. The sufficient space provides for ideal conduct of Cultural activities and social programs.

3. TT HALL: The College has a standard semi- indoor space for Table Tennis.

4. BASKET BALL COURT: There are 2 standard basket Courts being used currently, which are both outdoors. The Basket Courts also have galleries for spectators.

5. VOLLEY BALL COURT: The College has 1 volley court and a seating capcity of about 150 spectators in the gallery.

6. FUTSAL GROUND: The College has one Futsal Ground with limited additional space for athetics

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

22

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

7

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

19.205

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Kezehol Pusa Library of the institution is located on the first floor of the Multiplex Building. The Library has 10,540 books which include textbooks, reference books, competitive exams books etc. It subscribes to three local dailies and two national papers. Apart from that, the library subscribes to nine journals/magazines. Question papers from previous years are also stored for reference. The college is equipped with KOHA and OPAC. The Library is fully automated with KOHA. It is equipped with Wi-fi, a reprography facility and reading spaces. The college has subscribed to membership in N- List. It has access to 6000+ journals and more than 7,00000 ebooks. The Library also maintain attendance of all teachers, staff and student visits. The in charge of the Library gives orientation to students on the first day of college regarding

the facilities available in the College Library.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

109825

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

26

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the College are managed systematically. Systems are regularly updated for software updates - System updates, antivirus definitions etc. User applications are also updated regularly if applicable and practical. The Institute has two fully functional Computer Labs and one Computer Corner in the Library. The most recent update on IT Facilities is the establishment of Lab 1 with 40 computers, received from NIELIT in June 2023. The MoU with NIELIT has enabled this transaction and along with the systems, a 20 KV online UPS has also been sanctioned. The College has been able to procure a new short throw wireless projector as well as 30 batteries for the online UPS. In terms of connectivity, the institute has existing Broadband connections with BSNL since 2012. . Additional connections were made with SYMBIOS in December 2023. JIO FIBRE is already installed through out the campus and awaiting activation from regional office. SYMBIOS internet FTTB Broadband has a bandwidth of 250 Mbps LAN nad 100 MBPS Wifi. The Institute has wifi routers installed for easy access and has optional cellular 5g connectivity for all carriers - JIO, VI and AIRTEL, all at 5g .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

55

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the | A. ? 50MBPS

Institution	
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
22.182	
File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The College employs separate bodies for maintenance, upkeep of infrastructures, facilities and equipments.</p> <p>I. Infrastructures: Maintenance of College Infrastructure comes under the care of the Project Officer. Any repair or upgrade work is directed by the Project Officer. A project Assistant is also employed to assist the same.</p> <p>II. Upcoming infrastructures, buildings under constructions comes under the care of the Building Committee.</p> <p>III. Equipments: All Electronic equipments Computers, Printers, Projectors, and Sound equipments are put under the care of the Technical Assistant. The equipments are regularly serviced</p>	

bimonthly.

IV.Sports facilities: a. Sport equipments: Equipments like football, volleyball etc are overseen by the Resident officers and sport secretaries. Procurement or replacements are funded from sports fees. b. Sports facilities: i. Badminton Stadium: The badminton stadium is maintained by the ZAPA Shuttlers . ii. Basketball Court and Volley Court are maintained by the Campus administrative committee. Any repair works are overseen by them.Court lines and boundaries are redrawn every year.

V. Library :The College Library is overseen by the Librarian along with the Library Advisor.

VI.Classrooms : A teacher incharge oversee the classroom decorum . Class representative of each semester prepare a duty chart to sweep the classroom and empty the waste bins.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

520

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

11

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills
Language and communication skills Life skills
(Yoga, physical fitness, health and hygiene)
ICT/computing skills**

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

450

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

450

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

162

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

162

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

10

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The representation of students and their engagement in co curricular, extra curricular activities and administration are seen and facilitated exclusively in the following:

1. **CORE COMMITTEE:** The Evangelical Union (EU) forms the largest student body in the College. It is managed by elected students members and they comprise the Core Committee and Sub Committee. The EU is part of extra curricular and caters to the spiritual aspects of the students, while also indirectly contributing to student grooming, personality development and training.

2. **HOUSE LEADERS:** House Leaders, 2 each from 4 House divisions are elected each year and they represent their houses for an annual

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

7

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of the Institution is registered under Society Registration Act, 1860 as Japfu Christian College Alumni Association, bearing registration number, HOME/SRC-7722. The Alumni Association is actively involved in the affairs of the College through the following programs and initiatives:

1. All Nagaland Open Quiz Competition - collaborative organizing and sponsoring of the prize
2. Annual Alumni Meet
3. Career Guidance and Counselling
4. Voulnteer works during Annual Camps
5. Monetary Contribution. The Alumni Association has pledged to contribute financially on annual basis during the ANOQC of the College in the form of prize sponsorship.

SUPPORT SERVICES: 1. Career Guidance and Counselling: Alumni Association frequently engages its members who are officers, business entrepreneurs, intellectuals and established professionals as resource persons.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the Institution is to provide for quality education thereby contributing to all round development of the individual and society. Keeping with this, the governance mechanisms - Administrations, Teaching and Learning etc are fine tuned to adapt and facilitate these very aims. The Board of Management, which is the governing body of the Institution, uphold these vision in important decision and policy making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

While the Board of Management is the apex decision making body and final authority, the management allows and encourage for decentralised and participative management. This is seen in institutional practices listed below: 1. Mess Management 2. Clubs and Cells which functions independently but in conformity with the tentative calendar and institutions rules. 3. Departments 4. IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Annual activities of the College - Examinations, Syllabus and Course delivery, Curricular and Extra Curricular activities, Cultural programs etc and all other important activities are planned in advance (College Tentative Calendar) and assigned Incharges for efficient management and conduct.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional bodies are classified into Administrative and Academics. They are further divided into various heads, based on function with a view to enhance efficiency. In the Administrative setup, the College has a well defined structure and written Constitution which govern all important aspects; from code of conducts to appointment criteria, procedures and tenure. All policies entailed are in conformity with standard norms and practical without bias.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	C. Any 2 of the above										
<table border="1"> <thead> <tr> <th data-bbox="71 347 550 414">File Description</th> <th data-bbox="550 347 1495 414">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 414 550 526">ERP (Enterprise Resource Planning)Document</td> <td data-bbox="550 414 1495 526" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="71 526 550 593">Screen shots of user interfaces</td> <td data-bbox="550 526 1495 593" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="71 593 550 660">Any additional information</td> <td data-bbox="550 593 1495 660" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="71 660 550 840">Details of implementation of e-governance in areas of operation, Administration etc (Data Template)</td> <td data-bbox="550 660 1495 840" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	ERP (Enterprise Resource Planning)Document	No File Uploaded	Screen shots of user interfaces	No File Uploaded	Any additional information	No File Uploaded	Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File	
File Description	Documents										
ERP (Enterprise Resource Planning)Document	No File Uploaded										
Screen shots of user interfaces	No File Uploaded										
Any additional information	No File Uploaded										
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File										
6.3 - Faculty Empowerment Strategies											
6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff											
<p>The Faculty and Staff of the institution enjoy welfare measures such as:</p> <ol style="list-style-type: none"> 1. Free Water Supply for campus residents 2. Gratuity 3. Employees Provident Fund 4. Monetary assistance during Sickness/ Ocassions etc 											
<table border="1"> <thead> <tr> <th data-bbox="71 1433 550 1500">File Description</th> <th data-bbox="550 1433 1495 1500">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="71 1500 550 1612">Paste link for additional information</td> <td data-bbox="550 1500 1495 1612" style="text-align: center;">Nil</td> </tr> <tr> <td data-bbox="71 1612 550 1724">Upload any additional information</td> <td data-bbox="550 1612 1495 1724" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Paste link for additional information	Nil	Upload any additional information	No File Uploaded					
File Description	Documents										
Paste link for additional information	Nil										
Upload any additional information	No File Uploaded										
6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year											
6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year											
0											

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The college has performance appraisal system coordinated by the Principal by way of an Annual Confidential Report (ACR) wherein the employee grades himself/herself, followed by due grading by the Principal. At times the Principal takes the assistance of the HoD or ask him or her to also score the faculty concerned for assessment in specific subject matters. The process is done in order to ensure quality, but with good understanding from all stakeholders towards improvement and not fear, scare or punishment.

Annual Confidential Report ACR is taken at the end of every academic session by the Principal for the Faculty and Staff. The ACR is confidential and is usually submitted to the Board of Management. By this mechanism, the performance of the faculty and staff are encouraged and output made more efficient, address areas in need of change or improvement, recognise areas of excellence etc. This also provides for the individual Faculty or Staff for self evaluation and make improvements in areas where ever needed or felt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For transparency and sound management of finances, the Board of Management (BOM) of the College Self Study Report of Japfü Christian College will constitute a 3 member Audit Committee for internal audit of the College Accounts. For a clear and easy auditing process, all expenditures and income revenue are classified in categorised heads. The internal audit is done annually at the end of the financial year. The second stage is the external audit. After completion of the internal audit, a Chartered Accountant does the final auditing. Thus far, the institution has no audit objection.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

22.18

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution is a grant-in-aid college, under department of Higher Education, Government of Nagaland, thereby receives some funds annually. Faculty also mobilizes research funds from Government of India approved funding bodies like ICSSR etc., only. The college also generates funds locally from students' admission and monthly tuition fees. The funds received are meticulously recorded, planned and used, following all financial rules with 2 Cashiers and a Commerce Post Graduate as Project Accounts Officer. The annual budget is prepared and approved by the College Board of Management (BOM). Financial audits are conducted annually;

internally by the Board of Management and externally also by legitimate Chartered Accountants. The college has been maintaining all Internal & External Audit Reports carefully filed for ready reference. The college issues receipts for any money received and maintains vouchers & cash memos, duly signed by the payee, cashier, project accounts officer and Principal (DDO). The audited reports along with all related receipts and payment vouchers are archived for at least 5 years or more. The income and expenditure of the college is maintained transparently.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the Institution has been a driving force in ensuring quality in all aspects - Curricular, Teaching and Learning, Research, Extensions, Infrastructures, Governance and Institutional Values. Following NEP 2020, the IQAC successfully implemented CBCS in 2022 and the consequent Four Years Under Graduate Program in 2023. Toward its emphasis on Skill based education, 3 new Skill Enhancement Courses have been approved and implemented into the FYUGP Curriculum (SEC - Naga Indigeneous Cuisine, SEC-Computer Education adn SEC- Python Programming). These Courses are Outcome Based and has given a wider scope for the students in terms of skill development and employability. Academic Auditing is an important aspect and the IQAC periodically analyse and strategize mechanisms for quality education and outcome. The College in its tentative academic calendar has 3 internal assessment exams- Winter, Summer and Mid term exams. These assessments serves as review points for academic performances, both teacher and students. The IQAC along with the Academic committee, which is inclusive of Deans and Head of Departments reviews and compares these results. It also studies the strategies deployed by teachers and departments and suggest adoption of the same by other departments, if favourable results are achieved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College in its tentative academic calendar has 3 internal assessment exams- Winter, Summer and Mid term exams. These assessments serves as review points for academic performances, both teacher and students. The IQAC along with the Academic committee, which is inclusive of Deans and Head of Departments reviews and compares these results. It also studies the strategies deployed by teachers and departments and suggest adoption of the same by other departments, if favourable results are achieved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Girls Common Room: The college has a Girls' common room with adequate sitting area and proper sanitation facilities. The room is furnished with magazines and books. The college campus is fenced, which ensures the safety of the students. The Resident officers of both boys and girls are entrusted to look after the welfare of the students.

Security: There are twenty CCTV cameras installed at prominent locations on the campus. Sanitary napkins are provided free of cost to students and faculty when needed.

Redressal: In case of any grievances and distress amongst students, the college has Helpline numbers.

The college mentor-mentee meeting is conducted frequently, not only for academic progress but also to address the psychological well-being of the students. Every teacher is assigned a certain number of students to counsel and mentor throughout their study in the college.

The gender audit report of the college was verified and approved by the Nagaland State Commission for Women, Government of Nagaland on 22nd July 2022.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste are segregated into biodegradable and non degradable. The College has Incinerators at strategic locations where the non degradable wastes are burned. Before burning, Plastics, Glass and metals are segregated and collected for recycling while the rest are burned. For Bio degradable wastes, there are pits stationed at strategic locations, where the wastes are disposed following the natural process. Ewastes are managed by the biodiversity cell and in collobaration with ECYCLE (waste management facility at Dimapur, Nagaland). Ewastes are collected and deposited at the facility twice a year.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

B. Any 3 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College curently caters to students from all districts of Nagaland and also a handful from outside Nagaland state. TheFaculty

and Staff are also from different backgrounds - cultural, religion, language etc. The population is a mix of diverse ethnic and cultural background. The College prides itself in providing its student community and the Faculty and Staff, an ideal inclusive environment, both at workplace and classroom, and also at hostels and campus residents.

1. Campus Fair: Allows students and Campus Residents to organize stalls, cultural shows etc once a month.

2. Campus Dinners:

3. Socials

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution participates regularly through its NCC and NSS units on events like Constitution Day, Republic Day etc, Activities like Pledge taking, reading of the Preamble, unity run, Essay competitions, Extempore Speech and plays are undertaken. Sensitization programs are also conducted on right and duties as citizens. The daily Chapel program also serves as an effective platform for students and faculty to be exposed to values and ethics. Students and teachers take turns each day in the Chapel program at various levels and speak on topics like punctuality, manners, patriotism, discipline, honesty etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts

C. Any 2 of the above

periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes national and international commemorative days, events and festivals. Such programs may be in collaboration with state government agencies or by the institution itself.

The following events were organised by the Institution during the year

1. Kargil Vijay Diwas - With Naga Regiment, TA, Zakhama Army Camp
2. International Women's Day - in Collaboration Nagaland State Commission for Women
3. International Yoga Day - NSS, NCC
4. Azadi Ka Amrit Mahautsav
5. Independence Day
6. World Environment Day - NSS
7. Gandhi Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1: STUDENT ABILITY CENTRIC SKILL BASED EDUCATION "Employability with education"- the aim is to harness and develop skills in students that will enable and result in employability. Japfü Christian College caters to students from diverse backgrounds and intellectual capacities. Along with the University prescribed outcome based curriculum, the College also integrates add-on courses with the aim to allow students to explore employment possibilities through the skill based courses. The add-on programs on skills are offered in the form of clubs. Students join these clubs based on their interests. Club activities spans across the academic year with engagements on an average 2 times per week. Each Club is overseen and tutored by a Faculty with expertise in the field. The initiative by the College on skill based education through clubs is dynamic and flexible, adapting to current scenarios and need.

2. Conservation of Biodiversity: The College is located within the Kigwema biodiversity hotspot and takes conscious steps toward maintaining and contributing to sustainability of its environment by alligning all its activities and functionings with environment friendly approaches - maintenance of the 779 fruit trees Campus Orchard, energy conservation through solar equipments and LED lightings, waste segregation and ewaste managements, rain water harvesting.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Japfü Christian College is located in the foothills of Japfü Mountain, the second highest peak in Nagaland state. The college being situated at a biodiversity buffer zone of Japfü peak and its adjoining green clad ranges strives to inculcate in its students the need for biodiversity conservation, food security and sustainable environment enrichment strategies. The college distinctive, thereby, owns a campus that caters to creating green cover for mother earth and producing food security in the form of fruit bearing trees. The onset of globalization is also making indigeneous fruit trees to disappear rapidly, the college, therefore, is re-planting indigeneous and endangered species of organic fruit trees that can be consumed by human, birds, herbivores, caterpillars and insects, year round. In a 16 Acres campus, the college has 189 species of indigeneous fruit trees and 590 non-indigeneous fruit trees, out of which 79 indigeneous fruit trees and 243 non-indigeneous fruit trees are mature and bearing fruit, as per season. Japfü Christian College intends to own 1500 fruit trees in the next 5 years. The college is looking at making the campus fruit sufficient with its institutional distinctive aptly named: "The Orchard Campus".

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Audits: Energy Audit, Academic, Gender Audit and Green Audit.
2. International Seminar
3. Research Publications by Faculty
4. Skill based and vocational courses - Rural Tourism, hospitality etc