

1. NATIONAL SEMINAR

NAGA WOMEN TRADITIONAL ATTIRE

- 1.1. IQAC discussed with Women Cell, JCC to organise the NATIONAL Seminar on the topic, "Naga Women Traditional Attire: Celebrating Us".
- 1.2. The National Seminar will be in collaboration with Nagaland State Commission for Women.
- 1.3. The College Anti-Ragging Cell and Sexual Harassment Cell will join with the Women Cell in preparations for the National Seminar.

2. AQAR & IIQA Submission

- 2.1. The IQAC will start preparation for AQAR 2021-22 submission by June 2023.
- 2.2. IIQA will also be studies and submitted to allow for Cycle 3 Accreditation.
- 2.3. The Faculty and Staff to be reminded and prepare all data and documents that may be required for the AQAR and IIQA.

3. FOUR YEAR UNDER GRADUATE COURSE

- 3.1. The IQAC to study the FYUGP Guidelines and prepare Academic Routine for the new academic session.
- 3.2. The CBCS students currently in 2nd Semester will also shift to the FYUGP system, following the guideline from Nagaland University.
- 3.3. The IT Department (Skill based course) to prepare another syllabus on SEC for the 4th Semester that will incorporate Module 3 of O-Level Computer Course Syllabus.

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FACULTY DEVELOPMENT**1. Utilization of E-Resources through INFLIBNET**

A presentation on INFLIBNET was given by the College Librarian, Mr.Chitaranjan Wareppam.

2. Model Department Presentation

Principal gave a model presentation on the departmental presentations given during NAAC Peer visits.

HoDs were advised to keep presentation short but precise and slides limited to a maximum of 15 slides only.

MEETING MINUTES**4. IQAC PROGRAMS for APRIL & MAY**

4.1. All Clubs, Cells and Departments to prepare presentations as part of preparations for AAA and NAAC.

4.2. IQAC to prepare for AAA before the Summer Exams.

4.3. IQAC to prepare and present Organogram.

5. IMPORTANT ACTIVITIES

5.1. Employability Skills – YOUTH NET 21-22 March, 2023

5.2. ANOQC 2023 – 28 March, 2023

5.2.1. The Annual Event is sponsored by the Alumni Association.

5.2.2. Career Guidance & Counselling - Alumni will be invited to cater to students on this day.

5.2.3. Friday Fair will be joined with the program.

5.3. FINALIST HONOUR DINNER – 5th May, 2023

6. COLLEGE PROSPECTUS 2023-24

6.1. College Prospectus 2023-24 to be updated and printed for new academic session.

6.2. College Rules:

6.2.1. Any change/ modifications in Rules and Regulations to be proposed and submitted to the Principal before March End.

7. INFLIBNET

7.1. Faculty to get acquainted with use of INFLIBNET and its resources.

7.2. Students to be trained by Faculty in the use of INFLIBNET.

8. INTERDEPARTMENTAL ACTIVITY

8.1. Committee for Interdepartmental Activity 2023 will constitute the Head of Departments.

8.2. Mrs. Khrienuo Zhasa will be the Convenor and Dr. A. Husca as Co Convener.

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Invocation : Dr. A. Husca, DSM

9. PAPER DIVISION

- 9.1. Change of papers across semesters to be applied only during Odd Semesters.
- 9.2. Exception made for 2023 Even Semester in view of Secondary exit from the College.

10. IQAC INITIATIVES and Collaborations

10.1. *Start Up Nagaland & Entrepreneur Awareness Program*

- 10.1.1. IQAC in collaboration with Educenter to organise a one day awareness and training programme for 6th Semesters on Entrepreneurship. The programme is scheduled for 5th December, 2022.
- 10.1.2. MOU signed with Educenter for future undertakings.

10.2. *Seminar on Employability*

- 10.2.1. JCC IQAC in collaboration with Nagaland State Commission for Women, NSCW, Govt. of Nagaland and Nagaland College Principal Association, NCPA to organize a one day Seminar themed “Employability through Skill Based Quality Education in Higher Education”.
- 10.2.2. Vice Chancellor, Prof. Jagadish Kumar Patniak, Nagaland University to deliver the keynote address.
- 10.2.3. Programme scheduled for 9th December, 2022.

10.3.

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- 1 Faculty Absent. Mr. Shamu to appraise the absentees.
- 2 Make the students write class notes (Xeroxed notes) in their note books after the October Exam. Students not to be compelled to write before the exam.

Teachers to refrain from giving notes through mobile apps.

Teachers to file their notes in the Notes File in Principal's Office.

- 3 Help students to learn in points and not just memorize the notes.
- 4 IQAC – Faculty to update CVs qualitatively through participation in seminars, workshops etc.
- 5 New Resolution on Mobile Phones:
 - a. 1st Catch : 1 Week
 - b. 2nd Catch : 2 Weeks
 - c. 3rd Catch : 1 MOnth

Secretary
Shamu Singh