



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		JAPFU CHRISTIAN COLLEGE
• Name of the Head of the institution	Dr. Visakhonu Hibo	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	9366607184	
• Mobile No:	9856070432	
• Registered e-mail	info@japfuchristiancollege.org	
• Alternate e-mail	principal@japfuchristiancollege.org	
• Address	Japfu Christian College, Kipfuzha, Kigwema	
• City/Town	Kohima	
• State/UT	Nagaland	
• Pin Code	797005	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	Grants-in aid	

• Name of the Affiliating University	Nagaland University				
• Name of the IQAC Coordinator	Kevisapi Kin				
• Phone No.	9863343067				
• Alternate phone No.	6009020785				
• Mobile	9774577578				
• IQAC e-mail address	info@japfuchristiancollege.org				
• Alternate e-mail address	kevisapi@ymail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://b16d66f7-fd75-4a80-9909-6f4db77f9a7a.filesusr.com/ugd/0985d4_372cb72176eb4545a3e7b8a314346eb9.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.japfuchristiancollege.org/files/ugd/0985d4_4601a3379d76416eac3ba9d269576c7b.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.63	2011	30/11/2011	29/11/2016
Cycle 2	B+	2.51	2018	03/07/2018	02/07/2023
6. Date of Establishment of IQAC			20/07/2010		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			No File Uploaded		

9.No. of IQAC meetings held during the year	6	
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No	
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"> • If yes, mention the amount 		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
1. STRIDE: Capacity Building Program organised by IQAC on 15 & 16 October, 2021		
2. Design of Staggered Offline Routine and Academic Calendar for resuming of Physical Classes.		
3. Seminar and Workshops: a. Choice Based Credit System CBCS initiated by the IQAC in preparation of CBCS Implementation in the next academic year by Affiliating University. CBCS Webinar in collaboration with NCPA. b. Webinar on NEP 20		
4. Approval and Implementation on PG SOCIOLOGY by Affiliating University The College has started PG Course in Sociology with approval from Nagaland University in May 2021 with a sanctioned seat of 30 students.		
5. Introduction of PG Sociology		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
Capacity Building Programme	2 days Capacity Building Programme organised at Dimapur
Collaborations	Signed Collaboration initiatives with King Chilli and The Naga Bowl for Research
Physical Class	Following unlock directives by state government, the IQAC devised strategies and mechanisms to slowly shift to physical class in accordance with given guidelines.
Faculty Development Programmes	FDP Online training attended by 6 faculty and staff
13. Whether the AQAR was placed before statutory body?	No
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Nil	Nil
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2019-20	06/02/2019

Extended Profile

1. Programme

1.1

7

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student2.1 715

Number of students during the year

File Description	Documents
Data Template	View File

2.2 56

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 252

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	No File Uploaded

3.Academic3.1 27

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 27

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	7
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	715
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	56
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	252
File Description	Documents
Data Template	No File Uploaded
3.Academic	
3.1 Number of full time teachers during the year	27
File Description	Documents
Data Template	View File

3.2	27
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	No File Uploaded
4.Institution	
4.1	20
Total number of Classrooms and Seminar halls	
4.2	11789075
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	20
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC members deploy action plans for effective implementation of the curriculum prescribed by Nagaland University. The resolutions taken by the IQAC members are discussed at the staff meeting and calendar is drawn for actual implementation. Once the calendar is drawn, Principal, vice principals, deans, HoDs of every department and the teaching faculty disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester or the yearly academic cycle. Internal test and exams are conducted before the end of every semester exam. The result of the same is documented by IQAC. Faculty development programmes/ workshops are conducted frequently for teachers and students. Obstacles or difficulties faced are discussed and addressed so that curriculum plan is implemented successfully every semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the start of every Academic session, the College headed by IQAC prepares the Academic Calendar, which is followed meticulously. The Academic Calendar designed is prepared in tune with the University's academic plan. For CIE, the College has Internal Exams- Summer and Winter Exams, and in between holds Departmental, Interdepartmental activities and Regular Internal Assignments and Tests. The current pandemic has effected the system much. However, coping with the new changes, the Colleges has been able to effectively ensure CIE through online modes of evaluation and exam conducts.

One of the major reforms of Nagaland University to which the college is affiliated is the switchover from annual system of evaluation to continuous and comprehensive semester wise evaluation where 70 marks are allotted for External Examination and 30 marks for Internal assessments. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating

A. All of the above

University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

105

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

105

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the CBCS paper, Environmental Education, students are not only taught the prescribed curriculum but are given field assignments and projects which involves ecosystem preservation, biodiversity protection , climate change etc. Practical activities like tree plantation, environment awareness, rainwater harvest, etc are incorporated into the curriculum which also serves as internal credit scores for the students.

Internal College activities like the weekly services, MIG, Fellowships, Afternoon Assembly etc helps in inculcating Human values and virtues to the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

2

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

250

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College with its policy of open admission ensures opportunity to average and below average students for higher learning and compete with above average students as well. The College is able to access the learning level of its students through internal exams and class interactions. To cater to all students with varied learning capacities and benefit them equally, the College has mechanisms like the mentor system and Remedial coachings etc. Each teacher acts as mentee to a group of students carefully grouped and is responsible for their academic learnings - clearing of doubts, encouragements etc. For the slow learners, the College have remedial coachings where the students are given personal attention and tutored according to their learning levels.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
715	27

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

The College organizes departmental and inter departmental activities at regular intervals which are focused on the student's individual participation and first hand learning through experience. Activities includes subject related topics and vocational based activities. In classrooms, students are also exposed to group assignments where each student contribute their own findings.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT in learning is encouraged and the College has 2 classrooms specifically equipped for audio visual classes. Teachers employs varied tools and applications at their disposal: Powerpoint presentations, videos, Online contents, smart and interactive boards, audio tools etc. Apart from the dedicated smart classrooms, students and teachers also have access to 2 fully ICT enabled conference halls.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

292

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Nagaland University and thus, adhere to its examination system where 70 marks are assigned for external examination and 30 marks for internal examination. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All Internal examinations are subjected to the same protocols and procedures as External Examinations - Routine, room allotments, exam orientations, Exam duration, conduct, invigilation etc. In case of any issue/ grievance arising, the College has established College Rules and Examinations pertaining to Exams and are followed strictly as laid in the Exam Rules. In addition to this, the College has an exam committee which is constituted by the Principal, Vice Principals and Deans. So far the College has not faced any grievance relating to Exams on the part of students. The College is however equipped with established guidelines and rules

to deal with any exam related issues or grievances. There is no bias and any action that may be required is immediate , efficient and just.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Before the start of every academic session, the Institution gives orientation to the students on the courses offered by the institution. This is done so, students are able to decide carefully on what subjects to opt for. Program Outcomes and Courses are also made available to students and teachers through the institution website as well as College Prospectus. Any change made by the University reflected in the prospectus and website without delay.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution undertake what is called the academic audit every academic session. The Principal along with the Vice Principal and Deans study the outcomes and compare with previous years outcomes. This evaluatons allows for identification of strength and weaknesses and determining factors relating to specefic batches.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

252

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://b16d66f7-fd75-4a80-9909-6f4db77f9a7a.filesusr.com/ugd/0985d4_c9aa7991fb46462390c7decd407fc1f3.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

120000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities encompassing social works, cleanliness drives, etc are organised regularly within Kigwema Village and Kipfuzha Sector, the adopted village of the NSS Wing, JCC. Awareness campaign on tobacco, drugs, ban on usage of single use plastics and more recently, the need for voluntary COVID vaccination, are exposed to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

426

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructures of the College are well planned and designed:

- **CLASSROOMS:** Classrooms are spacious and well furnished. All Classrooms are ICT enabled for enhancing learning and teaching experience. The Classrooms have proper lightings and backups (Solar + 10 KVA & 100 KVAGenerator)

- **COMPUTER LAB:** The Lab currently has 30 computers with internet access.
- **HALLS:** For conduct of Lectures and presentations, the College has 2 Halls - Skyhall and Rev Kevizelie Hall,. Both halls are equipped with Projectors, Sound equipments and power backups.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Japfu Christian College is one among the few colleges of Nagaland having well developed infrastructures for Sports and cultural activities. A brief introduction to these facilities are provided below:

1. **ZAPA INDOOR STADIUM:** Zapa Indoor Stadium currently houses a Badminton Court and a gym. The Indoor Stadium is equipped with proper lighting and power back up facilities. The Gym is equipped with stationary cycles, weights and exercise kits. The stadium has a seating capacity of about 500 spectators in the gallery. Amneties such as separate rest room for ladies and gents are attached to the stadium.
2. Zapa Indoor Stadium also serves as a multipurpose Hall for organizing annual activities. The sufficiet space provides for ideal conduct of Cultural activities and social programs.
3. **TT HALL:** The College has a standard semi- indoor space for Table Tennis.
4. **BASKET BALL COURT:** There are 2 standard basket Courts being used currently, which are both outdoors. The Basket Courts also have galleries for spectators.
5. **VOLLEY BALL COURT:** The College has 1 volley court and a seating capcity of about 150 spectator in the gallery.
6. **FUTSAL GROUND:** The College has one Futsal Ground with limited additional space for athelics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5425696

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A well established library exists in the College fully equipped with books, journals, ebooks and a vast collection of periodicals up to daily newspapers. The College is equipped with KOHA and OPAC. Kezhol Pusa Library is now fully automated with KOHA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

63834

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

450

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure**4.3.1 - Institution frequently updates its IT facilities including Wi-Fi**

The IT facilities in the College are managed systematically. Systems are regularly updated for software updates - System updates, antivirus definitions etc. User applications are also updated regularly if applicable and practical. The College has also installed new Jio wifi hotspots and awaiting activation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6239225

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College employs separate bodies for maintenance, upkeep of infrastructures, facilities and equipments. I. Infrastructures: Maintenance of College Infrastructure comes under the care of the Project Officer. The College has about 10 permanent resident workers. Any repair or upgrade work is directed by the Project Officer. A project Assistant is also employed to assist the same. II. Upcoming infrastructures, buildings under constructions comes under the care of the Building Committee. III. Equipments: All Electronic equipments Computers, Printers, Projectors, and Sound equipments are put under the care of the Technical Assistant. The equipments are regularly serviced bimonthly. IV. Sports facilities: a. Sport equipments: Equipments like football, volleyball etc are overseen by the Resident officers and sport secretaries. Procurement or replacements are funded from sports fees. b. Sports facilities: i. Badminton Stadium: The badminton stadium is maintained by the ZAPA Shuttlers mopping and

smoothing of court. ii. Basketball Court and Volley Court are maintained by the Campus administrative committee. Any repair works are overseen by them. Court lines and boundaries are redrawn every year. V. Library :The College Library is overseen by the Librarian along with the Library Advisor. VI. Classrooms : A teacher -incharge oversee the classroom decorum . Class representative of each semester prepare a duty chart to sweep the classroom and empty the waste bins.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

680

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

680

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

102

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

102

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

252

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The representation of students and their engagement in co curricular, extra curricular activities and administration are seen and facilitated exclusively in the following:

1. **CORE COMMITTEE:** The Evangelical Union (EU) forms the largest student body in the College. It is managed by elected students members and they comprise the Core Committee and Sub Committee. The EU is part of extra curricular and caters to the spiritual aspects of the students, while also indirectly contributing to student grooming, personality development and training.
2. **HOUSE LEADERS:** House Leaders, 2 each from 4 House divisions are elected each year and they represent their houses for an annual.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

480

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association registration is in process and delayed due to the pandemic. However, The Alumni association of the College, formally called, Japfu Christian College Alumni Association is an active body. The most significant contribution of the association during the year is the monetary contribution and active participation during the 25 anniversary celebration of the institution. The Association has been able to raise about 6lakhs for the anniversary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year A. ? 5Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the Institution is to provide for quality education thereby contributing to all round development of the individual and society. Keeping with this, the governance mechanisms - Administrations, Teaching and Learning etc are fine tuned to adapt and facilitate these very aims. The Board of Managent, which is the governing body of the Institution, uphold these vision in important decision and policy making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

While the Board of Management is the apex decision making body and final authority, the management allows and encourage for decentralised and participative management. This is seen in institutional practices listed below:

1. Mess Management
2. Clubs and Cells which functions independently but in conformity with the tentative calendar and institutions rules.
3. Departments
4. IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Annual activities of the College - Examinations, Syllabus and Course delivery, Curricular and Extra Curricular activities, Cultural programs etcand all other important activies are planned in advance (College Tentative Calendar) and assigend Incharges for efficient management and conduct.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional bodies are classified into Administrative and Academics. They are further divided into various heads, based on function with a view to enhance efficiency. In the Administrative setup, the College has a well defined structure and written Constitution which govern all important aspects; from code of conducts to appointment criteria, procedures and tenure.

All policies entailed are in conformity with standard norms and practical without bias.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Faculty and Staff of the institution enjoy welfare measures such as:

1. Free Water Supply for campus residents
2. Fixed Electricity Chagre of 130 INR monthly
3. Mutual Trust Fund
4. Employees Provident Fund
5. Monetary assistance during Sickness/ Ocassions etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Confidential Report ACR is taken at the end of every academic session by the Principal for the Faculty and Staff. The ACR is confidential and is usually submitted to the Board of Management. By this mechanism, the performance of the faculty and staff are encouraged and output made more efficient, address areas in need of change or improvement, recognise areas of excellence etc. This also provides for the individual Faculty or Staff for self evaluation and make improvements in areas where ever needed or felt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For transparency and sound management of finances, the Board of Management(BOM) of the College Self Study Report of Japfü Christian College will constitute a 3 member Audit Committee for internal audit of the CollegeAccounts. For a clear and easy auditing process, all expenditures and incomerevenue are classified in categorised heads. The internal audit is doneannually at the end of the financial year. The second stage is

the external audit. After completion of the internal audit, a Chartered Accountant does the final auditing. Thus far, the institution has no audit objection

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College follows a strict financial policy and is managed by the Project Accounts Officer along with the Principal. However, all major developmental activities or project must have the approval of the Board of Management.

With the start of every academic session, the College prepares its annual budget and presents to the Board of management for approval.

The College undergoes two audit for transparency and accountability.

1. Internal Audit

2. Chartered Accountant.

Utilisation of funds and expenditures are all carried accordingly with the approved budget only.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the Institution has been, throughout the year active and has played a vital role in ensuring quality in all spheres. Research and

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College in its tentative academic calendar has 3 internal assessment exams- Winter, Summer and Mid term exams. These assessments serves as review points for academic performances, both teacher and students.

The IQAC along with the Academic committee, which is inclusive of Deans and Head of Departments reviews and compares these results. It also studies the strategies deployed by teachers and departments and suggest adoption of the same by other departments, if favourable results are achieved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. International Women's Day Programme observed and organised awareness session on Gender Equity.
2. Equal participation of men and women in Core Committee (Student Body), based on merit and not gender.
3. Ladies' Night for Girls Hostellers

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste are segregated into biodegradable and non degradable. The College has Incinerators at strategic locations where the non degradable wastes are burned. Before burning, Plastics, Glass and metals are segregated and collected for recycling while the rest are burned. For Bio degradable wastes, there are pits stationed at strategic locations, where the wastes are disposed following the natural process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

A. Any 4 or all of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment

5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College curently caters to students from all districts of Nagaland and also a handful from outside Nagaland state. The

Faculty and Staff are also from different backgrounds - cultural, religion, language etc. The population is a mix of diverse ethnic and cultural background. The College prides itself in providing its student community and the Faculty and Staff, an ideal inclusive environment, both at workplace and classroom, and also at hostels and campus residents.

1. Campus Fair: Allows students and Campus Residents to organize stalls, cultural shows etc once a month.
2. Campus Dinners:
3. Socials

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution participates regularly through its NCC and NSS units on events like Constitution Day, Republic Day etc, Activities like Pledge taking, reading of the Preamble, unity run, Essay competitions, Extempore Speech and plays are undertaken. Sensitization programs are also conducted on right and duties as citizens.

The daily Chapel program also serves as an effective platform for students and faculty to be exposed to values and ethics. Students and teachers take turns each day in the Chapel program at various levels and speak on topics like punctuality, manners, patriotism, discipline, honesty etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, A. All of the above

administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website. There is a committee to monitor adherence to the Code of Conduct. Institution organizes professional ethics programmes for students, teachers, administrators and other staff. 4. Annual awareness programmes on Code of Conduct are organized.

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes national and international commemorative days, events and festivals. Such programs may be in collaboration with state government agencies or by the institution itself. The following events were organized by the Institution during the year 2020-21

1. Kargil Vijay Diwas - With Naga Regiment, TA, Zakhama Army Camp
2. International Women's Day - in Collaboration Nagaland State Commission for Women
3. International Yoga Day - NSS, NCC
4. 75 Years of India's Independence
5. Independence Day
6. World Environment Day - NSS
7. Gandhi Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES Best Practice 1 Title: Conservation of Biodiversity and Disaster Management Goal To achieve sustainable development goals of the UN by 2030, under the agenda for Sustainable Development Goals ? The institution strives to conserve the natural heritage of the state of Nagaland by conserving the natural forests of its vast flora and fauna. ? To maintain environmental stability through biodiversity conservation and preservation of land, water and natural resources. ? To nurture students to be ethically committed to conserve the environment by making the campus clean and green. Context The activities of the Conservation of Biodiversity and Disaster Management have to be changed in consonance with time and needs. With the global change in temperature our activities have to attune with the present times. Alternative designing of the yearly cycle/ structure of seed sowing has become challenging as global warming is affecting all the four seasons in a year. The Practice Management of water conservation is carried out both by the students and the faculty members. Rain water and natural stream water are both accumulated in the campus reservoir which is used by over 700 campus residents. The residual water waste is further streamlined to the terrace fields below the campus for agricultural purposes; this procedure is in strict compliance with the Kigwema Village Council green rules. To enhance the soil and ecological balance, the campus undertakes plantation of organic vegetation such as broccoli, watercress, organic potatoes and several local herbs. . Since this initiative the campus has seen tremendous increase in the forest green cover thereby fulfilling some of the objectives of the Government of India's 2014 National Mission for a Green India. The Mission Interest Groups (MIG) undertakes segregation of wastes, to enable re-use of non- biodegradable of resources in the campus. All non-reusable nonbiodegradable wastes upon collection

are disposed off at the Kohima Municipal Council allocated site for waste collection. The biodegradable wastes are used as manures for cultivation in the campus. Evidence of Success With these activities it has led to increase in green cover in the campus and its surroundings. Students have become more appreciative of the green activities in the campus, with many positive feedbacks. These activities are also in tune with Skill Development programs in terms of green skills training activities to achieve the vision of skilled India. The members of Organic farming and Bee Keeping sell their produce to the faculty members in the campus, earnings from the produce helps the students to meet their expenses for reprographic study materials. Problems Encountered and Resources Required Since most of the clubs / cells are manned by the students, the institute faces financial challenges in acquiring seeds at certain intervals due to lack of funds, since varieties of seeds have to be acquired/ imported from outside the North-East Region, this involves reasonable expenses of money, time and resources. During the exam period it is utterly difficult for the students to tend the gardens/ Apiaries due to lack of time.

Best Practices 2 Title: Intensive Career Guidance and Counselling Care
Goal Aim is to re-define the benchmark of quality and equality of education. To give equal opportunity to all students who wish to pursue higher education and produce graduates who are intellectually mature, morally upright and socially committed.

Context The institution follows 'first-come-first serve' intake policy. Merit alone does not define the caliber of a student; it is just one aspect towards the holistic embodiment that defines the totality of a responsible citizen. The college in all respect is well aware of Nagaland's educational systems in the far flung rural areas, and thus admits any student with the minimum qualifications as prescribed by the Nagaland University (NU) without any discrimination on grounds of gender, marks scored, caste, creed, race etc. Once admitted, the college takes immense privilege and responsibility in shaping and molding the students, to make them skilled employable graduates, that they may serve the nation and the society at large. The Practice To live truly to the benchmark of being a 'College with a difference' we follow rigorous framework policy in the best interest of the students. There are four faculty members who are designated as career counselors. Every Monday the Career guidance cell conducts Civil Services Test where per week 50 Objective type questions are given to the civil service aspirant students. We also organize several Motivational talks with renowned individuals who have made a mark in their own lives that includes IAS/IPS/IFS/Intellectuals/ Professors/ writers etc. Apart from these activities the College strives to uplift the academics of the under-performing students

and students with less attendance by arranging remedial classes and intensive coaching to develop writing skills. With the aforementioned activities the college not only disseminates academic learning but makes education a holistic approach towards developing a skillful-employable graduate, ready to serve the nation and the society. Evidence of Success Our system of education enables students to understand the meaning and purpose of education which is not just a means to earn a degree and a job, but on the whole an education that enable students to introspect and retrospect upon their lives in order to fulfil their purpose and meaning of Life, by striving towards their goals. Most of our students make it to achieve greater heights in several fields such as academia, civil services, social and commercial entrepreneurs, political leaders, and social activists. To name some, from amongst the many, Videkho Keyie, Commandant, National Security Guard, New Delhi was the Chief Security Officer to many VVIPs, Tiajungla Jamir, Advocate- Guwahati High Court, Major Longnyu Bange, Indian Army, Dr. Caroline Maninee, PhD from School of International Studies (SIS) JNU, Dr. Chumbeno Ngully, Assistant Professor, Nagaland Central University, Prof. Kedilezo Kikhi, Department of Sociology, Tezpur University, Assam, T. Longkoi Khiamniungan, Assistant Professor, Central University of Haryana, Department of Sociology, Pali, Haryana (First from Khiamniungan tribe, a proud achievement for the community. Amongst the achievers the college takes pride in producing Gold Medalist students some notable students are:-Rohbi Sangtam (Sociology) Mhasivino Kar (Economics) Vikuotuno (Sociology) Akhen Yhosu (History), Shongna Konyak (Political Science), Hoikim Simte (Education) amongst several others. Problems encountered and resources required The college is committed to bring positive changes in Nagaland and across the nation, yet just as any dedicated institute faces challenges, this college by virtue of its work and commitment faces several obstacles and challenges, yet undeterred by it in its pursuit to produce excellent graduates and make the institute a 'College with Potential for Excellence'.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Right from the academic calendar, the college vision, mission and motto of the college is framed and organized to translate it into reality. Every area that is enumerated in the vision, mission and college motto is acted throughout an annual academic cycle. The college strives to impart God fearing quality education by having regular chapel/church services. In addition to that values and ethics are often imparted to the students in the form of talks and awareness programs. In order to develop the self, personality development programmes and opportunities are extended to the students and staff/ faculty. All members of the college are taught to be of use the society. However the college walks the extra mile in training up its staff and faculty to be dynamic in extension services to the society. The college tries its best to fulfill the academic needs of the society by excelling in quality education based on ethics which is the greatest need of the Naga society in particular and India in general. The college collaborates with other stakeholders in Higher education towards progressive change. Nagaland University, Department of Higher Education, ICSSR NERC, NESRC, NIDS and other institutes of higher learning towards this fulfilling this mission. In order to equip students to face future challenges successfully, especially in the field of technological knowledge and application, basic computer education as well as diploma in computer application is opened to students/ staff faculty. In order to develop students towards self reliance and greater productivity, Life skill trainings and Entrepreneurial skills are imparted. The college plays a role in national integration as well as aims to inculcate students to be a positive force in nation building. Programs and workshops are held frequently to develop values and ethos that are becoming of a decent member of the society.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC members deploy action plans for effective implementation of the curriculum prescribed by Nagaland University. The resolutions taken by the IQAC members are discussed at the staff meeting and calendar is drawn for actual implementation. Once the calendar is drawn, Principal, vice principals, deans, HoDs of every department and the teaching faculty disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester or the yearly academic cycle. Internal test and exams are conducted before the end of every semester exam. The result of the same is documented by IQAC. Faculty development programmes/ workshops are conducted frequently for teachers and students. Obstacles or difficulties faced are discussed and addressed so that curriculum plan is implemented successfully every semester.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the start of every Academic session, the College headed by IQAC prepares the Academic Calendar, which is followed meticulously. The Academic Calendar designed is prepared in tune with the University's academic plan. For CIE, the College has Internal Exams- Summer and Winter Exams, and in between holds Departmental, Interdepartmental activities and Regular Internal Assignments and Tests. The current pandemic has effected the system much. However, coping with the new changes, the Colleges has been able to effectively ensure CIE through online modes of evaluation and exam conducts.

One of the major reforms of Nagaland University to which the

college is affiliated is the switchover from annual system of evaluation to continuous and comprehensive semester wise evaluation where 70 marks are allotted for External Examination and 30 marks for Internal assessments. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

2

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

105

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

105

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the CBCS paper, Environmental Education, students are not only taught the prescribed curriculum but are given field assignments and projects which involves ecosystem preservation, biodiversity protection, climate change etc. Practical activities like tree plantation, environment awareness, rainwater harvest, etc are incorporated into the curriculum which also serves as internal credit scores for the students.

Internal College activities like the weekly services, MIG, Fellowships, Afternoon Assembly etc helps in inculcating Human values and virtues to the students.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

2

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	No File Uploaded
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

250

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	No File Uploaded

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College with its policy of open admission ensures opportunity to average and below average students for higher learning and compete with above average students as well. The College is able to assess the learning level of its students through internal exams and class interactions. To cater to all students with varied learning capacities and benefit them equally, the College has mechanisms like the mentor system and Remedial coachings etc. Each teacher acts as mentor to a group of students carefully grouped and is responsible for their academic learnings - clearing of doubts, encouragements etc. For the slow learners, the College have remedial coachings where the students are given personal attention and tutored according to their learning levels.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
715	27

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College organizes departmental and inter departmental

activities at regular intervals which are focused on the student's individual participation and first hand learning through experience. Activities include subject related topics and vocational based activities. In classrooms, students are also exposed to group assignments where each student contributes their own findings.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT in learning is encouraged and the College has 2 classrooms specifically equipped for audio visual classes. Teachers employ varied tools and applications at their disposal: Powerpoint presentations, videos, Online contents, smart and interactive boards, audio tools etc. Apart from the dedicated smart classrooms, students and teachers also have access to 2 fully ICT enabled conference halls.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

26

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

27

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

5

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

292

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Nagaland University and thus, adhere to its examination system where 70 marks are assigned for external examination and 30 marks for internal examination. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All Internal examinations are subjected to the same protocols and procedures as External Examinations - Routine, room allotments, exam orientations, Exam duration, conduct, invigilation etc. In case of any issue/ grievance arising, the College has established College Rules and Examinations pertaining to Exams and are followed strictly as laid in the Exam Rules. In addition to this, the College has an exam committee which is constituted by the Principal, Vice Principals and Deans. So far the College has not faced any grievance relating to Exams on

the part of students. The College is however equipped with established guidelines and rules to deal with any exam related issues or grievances. There is no bias and any action that may be required is immediate, efficient and just.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Before the start of every academic session, the Institution gives orientation to the students on the courses offered by the institution. This is done so, students are able to decide carefully on what subjects to opt for. Program Outcomes and Courses are also made available to students and teachers through the institution website as well as College Prospectus. Any change made by the University reflected in the prospectus and website without delay.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution undertake what is called the academic audit every academic session. The Principal along with the Vice Principal and Deans study the outcomes and compare with previous years outcomes. This evaluation allows for identification of strength and weaknesses and determining factors relating to specific batches.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

252

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://b16d66f7-fd75-4a80-9909-6f4db77f9a7a.filesusr.com/ugd/0985d4_c9aa7991fb46462390c7decd407fc1f3.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

120000

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

7

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities encompassing social works, cleanlines drives, etc are organised regularly within Kigwema Village and Kipfuzha Sector, the adopted village of the NSS Wing, JCC. Awareness campaign on tobacco, drugs, ban on usage of single use plastics and more recently, the need for voluntary COVID vaccination, are exposed to the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

3

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

426

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

5

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

1

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructures of the College are well planned and designed:

- **CLASSROOMS:** Classrooms are spacious and well furnished. All Classrooms are ICT enabled for enhancing learning and teaching experience. The Classrooms have proper lightings and backups (Solar + 10 KVA & 100 KVAGenerator)
- **COMPUTER LAB:** The Lab currently has 30 computers with internet access.
- **HALLS:** For conduct of Lectures and presentations, the College has 2 Halls - Skyhall and Rev Kevizelie Hall,. Both halls are equipped with Projectors, Sound equipments and power backups.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Japfu Christian College is one among the few colleges of Nagaland having well developed infrastructures for Sports and cultural activities. A brief introduction to these facilities are provided below:

1. **ZAPA INDOOR STADIUM:** Zapa Indoor Stadium currently houses

a Badminton Court and a gym. The Indoor Stadium is equipped with proper lighting and power back up facilities. The Gym is equipped with stationary cycles, weights and exercise kits. The stadium has a seating capacity of about 500 spectators in the gallery. Amenities such as separate rest room for ladies and gents are attached to the stadium.

2. Zapa Indoor Stadium also serves as a multipurpose Hall for organizing annual activities. The sufficient space provides for ideal conduct of Cultural activities and social programs.
3. TT HALL: The College has a standard semi- indoor space for Table Tennis.
4. BASKET BALL COURT: There are 2 standard basket Courts being used currently, which are both outdoors. The Basket Courts also have galleries for spectators.
5. VOLLEY BALL COURT: The College has 1 volley court and a seating capacity of about 150 spectator in the gallery.
6. FUTSAL GROUND: The College has one Futsal Ground with limited additional space for athletics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)	
4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)	
5425696	
File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded
4.2 - Library as a Learning Resource	
4.2.1 - Library is automated using Integrated Library Management System (ILMS)	
A well established library exists in the College fully equipped with books, journals, ebooks and a vast collection of periodicals up to daily newspapers. The College is equipped with KOHA and OPAC. Kezhol Pusa Library is now fully automated with KOHA.	
File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

63834

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

450

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the College are managed systematically. Systems are regularly updated for software updates - System updates, antivirus definitions etc. User applications are also updated regularly if applicable and practical. The College has also installed new Jio wifi hotspots and awaiting activation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

6239225

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College employs separate bodies for maintenance, upkeep of infrastructures, facilities and equipments. I. Infrastructures: Maintenance of College Infrastructure comes under the care of the Project Officer. The College has about 10 permanent resident workers. Any repair or upgrade work is directed by the Project Officer. A project Assistant is also employed to assist the same. II. Upcoming infrastructures, buildings under constructions comes under the care of the Building Committee. III. Equipments: All Electronic equipments Computers, Printers, Projectors, and Sound equipments are put under the care of the Technical Assistant. The equipments are regularly serviced bimonthly. IV. Sports facilities: a. Sport equipments: Equipments like football, volleyball etc are overseen by the Resident officers and sport secretaries. Procurement or replacements are funded from sports fees. b. Sports facilities: i. Badminton Stadium: The badminton stadium is maintained by the ZAPA Shuttlers mopping and smoothening of court. ii. Basketball Court and Volley Court are maintained by the Campus administrative committee. Any repair works are overseen by them. Court lines and boundaries are redrawn every year. V. Library :The College Library is overseen by the Librarian along with the Library Advisor. VI. Classrooms : A teacher -incharge oversee the classroom decorum . Class representative of each semester prepare a duty chart to sweep the classroom and empty the waste bins.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

680

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	No File Uploaded

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

680

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	A. All of the above
File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded
5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
102	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
102	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

15

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

252

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State

government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
0	
File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded
5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)	
<p>The representation of students and their engagement in co curricular, extra curricular activities and administration are seen and facilitated exclusively in the following:</p> <ol style="list-style-type: none"> CORE COMMITTEE: The Evangelical Union (EU) forms the largest student body in the College. It is managed by elected students members and they comprise the Core Committee and Sub Committee. The EU is part of extra curricular and caters to the spiritual aspects of the students, while also indirectly contributing to student 	

grooming, personality development and training.

2. **HOUSE LEADERS:** House Leaders, 2 each from 4 House divisions are elected each year and they represent their houses for an annual.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

480

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association registration is in process and delayed due to the pandemic. However, The Alumni association of the College, formally called, Japfu Christian College Alumni Association is an active body. The most significant contribution of the association during the year is the monetary contribution and active participation during the 25 anniversary celebration of the institution. The Association has been able to raise about 6lakhs for the anniversary.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) **A. ? 5Lakhs**

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the Institution is to provide for quality education thereby contributing to all round development of the individual and society. Keeping with this, the governance mechanisms - Administrations, Teaching and Learning etc are fine tuned to adapt and facilitate these very aims. The Board of Managent, which is the governing body of the Institution, uphold these vision in important decision and policy making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

While the Board of Management is the apex decision making body and final authority, the management allows and encourage for decentralised and participative management. This is seen in institutional practices listed below:

1. Mess Management
2. Clubs and Cells which functions independently but in

conformity with the tentative calendar and institutions rules.

3. Departments

4. IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Annual activities of the College - Examinations, Syllabus and Course delivery, Curricular and Extra Curricular activities, Cultural programs etc and all other important activities are planned in advance (College Tentative Calendar) and assigned Incharges for efficient management and conduct.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional bodies are classified into Administrative and Academics. They are further divided into various heads, based on function with a view to enhance efficiency. In the Administrative setup, the College has a well defined structure and written Constitution which govern all important aspects; from code of conducts to appointment criteria, procedures and tenure.

All policies entailed are in conformity with standard norms and practical without bias.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The Faculty and Staff of the institution enjoy welfare measures such as:

1. Free Water Supply for campus residents
2. Fixed Electricity Chagre of 130 INR monthly
3. Mutual Trust Fund
4. Employees Provident Fund
5. Monetary assistance during Sickness/ Occasions etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

2

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

2

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Confidential Report ACR is taken at the end of every academic session by the Principal for the Faculty and Staff. The ACR is confidential and is usually submitted to the Board of Management. By this mechanism, the performance of the faculty and staff are encouraged and output made more efficient, address areas in need of change or improvement, recognise areas of excellence etc. This also provides for the individual Faculty or Staff for self evaluation and make improvements in areas where ever needed or felt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For transparency and sound management of finances, the Board of Management (BOM) of the College Self Study Report of Japfü

Christian College will constitute a 3 member Audit Committee for internal audit of the College Accounts. For a clear and easy auditing process, all expenditures and income revenue are classified in categorised heads. The internal audit is done annually at the end of the financial year. The second stage is the external audit. After completion of the internal audit, a Chartered Accountant does the final auditing. Thus far, the institution has no audit objection

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College follows a strict financial policy and is managed by the Project Accounts Officer along with the Principal. However, all major developmental activities or project must have the approval of the Board of Management.

With the start of every academic session, the College prepares its annual budget and presents to the Board of management for approval.

The College undergoes two audit for transparency and

accountability.

1. Internal Audit

2. Chartered Accountant.

Utilisation of funds and expenditures are all carried accordingly with the approved budget only.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the Institution has been, throughout the year active and has played a vital role in ensuring quality in all spheres. Research and

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College in its tentative academic calendar has 3 internal assessment exams- Winter, Summer and Mid term exams. These assessments serves as review points for academic performances, both teacher and students.

The IQAC along with the Academic committee, which is inclusive of Deans and Head of Departments reviews and compares these results. It also studies the strategies deployed by teachers and departments and suggest adoption of the same by other

departments, if favourable results are achieved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

1. International Women's Day Programme observed and organised awareness session on Gender Equity.
2. Equal participation of men and women in Core Committee (Student Body), based on merit and not gender.
3. Ladies' Night for Girls Hostellers

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste are segregated into biodegradable and non degradable. The College has Incinerators at strategic locations where the non degradable wastes are burned. Before burning, Plastics, Glass and metals are segregated and collected for recycling while the rest are burned. For Bio degradable wastes, there are pits stationed at strategic locations, where the wastes are disposed following the natural process.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

C. Any 2 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

A. Any 4 or all of the above

<p>energy initiatives are confirmed through the following</p> <ol style="list-style-type: none"> 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities 	
File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p> <p>5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading</p>	<p>C. Any 2 of the above</p>
File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College currently caters to students from all districts of Nagaland and also a handful from outside Nagaland state. The Faculty and Staff are also from different backgrounds - cultural, religion, language etc. The population is a mix of diverse ethnic and cultural background. The College prides itself in providing its student community and the Faculty and Staff, an ideal inclusive environment, both at workplace and classroom, and also at hostels and campus residents.

1. Campus Fair: Allows students and Campus Residents to organize stalls, cultural shows etc once a month.
2. Campus Dinners:
3. Socials

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution participates regularly through its NCC and NSS units on events like Constitution Day, Republic Day etc, Activities like Pledge taking, reading of the Preamble, unity run, Essay competitions, Extempore Speech and plays are undertaken. Sensitization programs are also conducted on rights and duties as citizens.

The daily Chapel program also serves as an effective platform for students and faculty to be exposed to values and ethics. Students and teachers take turns each day in the Chapel program at various levels and speak on topics like punctuality, manners, patriotism, discipline, honesty etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

A. All of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes national and international commemorative days, events and festivals. Such programs may be in collaboration with state government agencies or by the institution itself. The following events were organised by the Institution during the year 2020-21

1. Kargil Vijay Diwas - With Naga Regiment, TA, Zakhama Army Camp
2. International Women's Day - in Collaboration Nagaland

State Commission for Women

3. International Yoga Day - NSS, NCC
4. 75 Years of India's Independence
5. Independence Day
6. World Environment Day - NSS
7. Gandhi Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICES Best Practice 1 Title: Conservation of Biodiversity and Disaster Management Goal To achieve sustainable development goals of the UN by 2030, under the agenda for Sustainable Development Goals ? The institution strives to conserve the natural heritage of the state of Nagaland by conserving the natural forests of its vast flora and fauna. ? To maintain environmental stability through biodiversity conservation and preservation of land, water and natural resources. ? To nurture students to be ethically committed to conserve the environment by making the campus clean and green. Context The activities of the Conservation of Biodiversity and Disaster Management have to be changed in consonance with time and needs. With the global change in temperature our activities have to attune with the present times. Alternative designing of the yearly cycle/ structure of seed sowing has become challenging as global warming is affecting all the four seasons in a year. The Practice Management of water conservation is carried out both by the students and the faculty members. Rain water and natural stream water are both accumulated in the campus reservoir which is used by over 700 campus residents. The residual water waste is further streamlined to the terrace fields below the campus for agricultural purposes; this procedure is in strict compliance with the Kigwema Village Council green rules. To enhance the

soil and ecological balance, the campus undertakes plantation of organic vegetation such as broccoli, watercress, organic potatoes and several local herbs. . Since this initiative the campus has seen tremendous increase in the forest green cover thereby fulfilling some of the objectives of the Government of India's 2014 National Mission for a Green India. The Mission Interest Groups (MIG) undertakes segregation of wastes, to enable re-use of non- biodegradable of resources in the campus. All non-reusable nonbiodegradable wastes upon collection are disposed off at the Kohima Municipal Council allocated site for waste collection. The biodegradable wastes are used as manures for cultivation in the campus. Evidence of Success With these activities it has led to increase in green cover in the campus and its surroundings. Students have become more appreciative of the green activities in the campus, with many positive feedbacks. These activities are also in tune with Skill Development programs in terms of green skills training activities to achieve the vision of skilled India. The members of Organic farming and Bee Keeping sell their produce to the faculty members in the campus, earnings from the produce helps the students to meet their expenses for reprographic study materials. Problems Encountered and Resources Required Since most of the clubs / cells are manned by the students, the institute faces financial challenges in acquiring seeds at certain intervals due to lack of funds, since varieties of seeds have to be acquired/ imported from outside the North-East Region, this involves reasonable expenses of money, time and resources. During the exam period it is utterly difficult for the students to tend the gardens/ Apiaries due to lack of time.

Best Practices 2 Title: Intensive Career Guidance and Counselling Care
Goal Aim is to re-define the benchmark of quality and equality of education. To give equal opportunity to all students who wish to pursue higher education and produce graduates who are intellectually mature, morally upright and socially committed. **The Context** The institution follows 'first-come-first serve' intake policy. Merit alone does not define the caliber of a student; it is just one aspect towards the holistic embodiment that defines the totality of a responsible citizen. The college in all respect is well aware of Nagaland's educational systems in the far flung rural areas, and thus admits any student with the minimum qualifications as prescribed by the Nagaland University (NU) without any discrimination on grounds of gender, marks scored, caste, creed, race etc. Once admitted, the college takes immense privilege and responsibility in shaping and molding the students, to make them skilled employable graduates, that they

may serve the nation and the society at large. The Practice To live truly to the benchmark of being a 'College with a difference' we follow rigorous framework policy in the best interest of the students. There are four faculty members who are designated as career counselors. Every Monday the Career guidance cell conducts Civil Services Test where per week 50 Objective type questions are given to the civil service aspirant students. We also organize several Motivational talks with renowned individuals who have made a mark in their own lives that includes IAS/IPS/IFS/Intellectuals/ Professors/ writers etc. Apart from these activities the College strives to uplift the academics of the under-performing students and students with less attendance by arranging remedial classes and intensive coaching to develop writing skills. With the aforementioned activities the college not only disseminates academic learning but makes education a holistic approach towards developing a skillful-employable graduate, ready to serve the nation and the society. Evidence of Success Our system of education enables students to understand the meaning and purpose of education which is not just a means to earn a degree and a job, but on the whole an education that enable students to introspect and retrospect upon their lives in order to fulfil their purpose and meaning of Life, by striving towards their goals. Most of our students make it to achieve greater heights in several fields such as academia, civil services, social and commercial entrepreneurs, political leaders, and social activists. To name some, from amongst the many, Videkho Keyie, Commandant, National Security Guard, New Delhi was the Chief Security Officer to many VVIPS, Tiajungla Jamir, Advocate- Guwahati High Court, Major Longnyu Bange, Indian Army, Dr. Caroline Maninee, PhD from School of International Studies (SIS) JNU, Dr. Chumbeno Ngully, Assistant Professor, Nagaland Central University, Prof. Kedilezo Kikhi, Department of Sociology, Tezpur University, Assam, T. Longkoi Khamniungan, Assistant Professor, Central University of Haryana, Department of Sociology, Pali, Haryana (First from Khamniungan tribe, a proud achievement for the community. Amongst the achievers the college takes pride in producing Gold Medalist students some notable students are:-Rohbi Sangtam (Sociology) Mhasivino Kar (Economics) Vikuotuno (Sociology) Akheno Yhosu (History), Shongna Konyak (Political Science), Hoikim Simte (Education) amongst several others. Problems encountered and resources required The college is committed to bring positive changes in Nagaland and across the nation, yet just as any dedicated institute faces challenges, this college by virtue of its work and commitment faces several obstacles

and challenges, yet undeterred by it in its pursuit to produce excellent graduates and make the institute a 'College with Potential for Excellence'.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Right from the academic calendar, the college vision, mission and motto of the college is framed and organized to translate it into reality. Every area that is enumerated in the vision, mission and college motto is acted throughout an annual academic cycle. The college strives to impart God fearing quality education by having regular chapel/church services. In addition to that values and ethics are often imparted to the students in the form of talks and awareness programs. In order to develop the self, personality development programmes and opportunities are extended to the students and staff/ faculty. All members of the college are taught to be of use to the society. However the college walks the extra mile in training up its staff and faculty to be dynamic in extension services to the society. The college tries its best to fulfill the academic needs of the society by excelling in quality education based on ethics which is the greatest need of the Naga society in particular and India in general. The college collaborates with other stakeholders in Higher education towards progressive change. Nagaland University, Department of Higher Education, ICSSR NERC, NESRC, NIDS and other institutes of higher learning towards this fulfilling this mission. In order to equip students to face future challenges successfully, especially in the field of technological knowledge and application, basic computer education as well as diploma in computer application is opened to students/ staff faculty. In order to develop students towards self reliance and greater productivity, Life skill trainings and Entrepreneurial skills are imparted. The college plays a role in national integration as well as aims to inculcate students to be a positive force in nation building. Programs and workshops are held frequently to develop values and ethos that are becoming of a decent member of the society.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. **INTENSIVE EMPHASIS ON TECHNOLOGY:** Following COVID 19 Pandemic and the challenges brought about to traditional physical classes, the IQAC will continue developing and improving the learning experience and delivery system in the online platforms and mechanisms adopted.
2. Automation of Office - Finance, Administration etc
3. Encourage non PhD faculty members to pursue the same.
4. Prepare for the 3rd NAAC Cycle.