



## YEARLY STATUS REPORT - 2021-2022

### Part A

#### Data of the Institution

##### 1. Name of the Institution

Japfu Christian College

- Name of the Head of the institution

Prof. Visakhonu Hibo

- Designation

Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

9366607184

- Mobile no

9856070432

- Registered e-mail

info@japfuchristiancollege.org

- Alternate e-mail

iqac\_jcc@gmail.com

- Address

Japfu Christian College

- City/Town

Kohima

- State/UT

Nagaland

- Pin Code

797005

##### 2. Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Rural

- Financial Status

UGC 2f and 12(B)

- Name of the Affiliating University **Nagaland University**
- Name of the IQAC Coordinator **Vil Pusa**
- Phone No. **9774276077**
- Alternate phone No.
- Mobile **8974998177**
- IQAC e-mail address **iqac\_jcc@gmail.com**
- Alternate Email address **vil.mcvil@gmail.com**

**3. Website address (Web link of the AQAR (Previous Academic Year))**

[https://www.japfuchristiancollege.org/files/ugd/0985d4\\_68b9e92ffd934d78a7a3d1fdcee8a355.pdf](https://www.japfuchristiancollege.org/files/ugd/0985d4_68b9e92ffd934d78a7a3d1fdcee8a355.pdf)

**4. Whether Academic Calendar prepared during the year?**

**Yes**

- if yes, whether it is uploaded in the Institutional website Web link:

[https://www.japfuchristiancollege.org/files/ugd/0985d4\\_f0a1557ald894c2cbbc317dfc155c77c.pdf](https://www.japfuchristiancollege.org/files/ugd/0985d4_f0a1557ald894c2cbbc317dfc155c77c.pdf)

**5. Accreditation Details**

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.63</b>	<b>2011</b>	<b>30/11/2011</b>	<b>29/11/2016</b>
<b>Cycle 2</b>	<b>B+</b>	<b>2.51</b>	<b>2018</b>	<b>03/07/2018</b>	<b>02/07/2023</b>

**6. Date of Establishment of IQAC**

**20/07/2010**

**7. Provide the list of funds by Central / State Government**

**UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>UGC STRIDE COMPONENT 1</b>	<b>STRIDE COMPONENT 1</b>	<b>UGC</b>	<b>2022</b>	<b>730000</b>
<b>ICSSR</b>	<b>ICSSR MRP</b>	<b>ICSSR</b>	<b>2022</b>	<b>112000</b>

**8. Whether composition of IQAC as per latest NAAC guidelines**

**Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year** 7

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report No File Uploaded

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?** **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

STRIDE COMPONENT 1: Capacity Building Programme 1. 15-16 October 2021 - Master Class series on Naga Traditional Cuisine 2. 3-5 March 2022- Ao Naga Traditional Cuisine, Mokokchung District 3. 07- 2022 Sumi Naga Traditional Cuisine, Zunheboto District

SIGNING OF NEW MOUs & Collaborations 1. 15 Oct 2021 -The King Chilli 2. 16 Oct 2021 - The Naga Bowl 3. 01 Mar 2022 - NSCW, Govt. of Nagaland 4. 16 Apr 2022 - SYNOD College, Shillong 5. 05 Dec 2022 - Educentre School of Business under Dept. of Industries & Commerce, Govt. of Nagaland

COLLABORATIONS • 18-02-2022: Webinar on IPR in collaboration with Intellectual Property Office, India under NIPAM. • 9-12-2022: Seminar on "Skill Based Quality Education towards Employability in Higher Education" in collaboration with NCPA and NSCW.

SKILL DEVELOPMENT PROGRAMMES in line with NEP 2020 1. 00 Mar 2022: Employability Skill - Service Sector by YOUTH NET 2. 31 Aug 2022: Organic Farming - Growing Broccoli 3. 27 Oct 2022: Skill Development Programme: Demonstration and training by Sous Chef

Institutional Development Plan as per NEP 2020

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Green Audit by recognized bod	Audited by the Nagaland Pollution Control Board, Government of Nagaland on 23 November, 2022.
Gender Audit	Audited by Nagaland State Commission for Women, Govt. of Nagaland
Capacity Building Program	Master's Class- CBP under UGC STRIDE
Intellectual Property Rights IPR workshop	IPR - Webinar conducted in collaboration with NIPAM on 18 February 2022
Career Guidance	Graduate Career Fair organised in collaboration with Young Indians and confederation of Indian Industry on 31 March 2022

**13. Whether the AQAR was placed before statutory body?** Yes

- Name of the statutory body

Name	Date of meeting(s)
Board of Management	22/04/2023

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	<b>Japfu Christian College</b>
• Name of the Head of the institution	<b>Prof. Visakhonu Hibo</b>
• Designation	<b>Principal</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>9366607184</b>
• Mobile no	<b>9856070432</b>
• Registered e-mail	<b>info@japfuchristiancollege.org</b>
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• Address	<b>Japfu Christian College</b>
• City/Town	<b>Kohima</b>
• State/UT	<b>Nagaland</b>
• Pin Code	<b>797005</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliated</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Rural</b>
• Financial Status	<b>UGC 2f and 12(B)</b>
• Name of the Affiliating University	<b>Nagaland University</b>
• Name of the IQAC Coordinator	<b>Vil Pusa</b>
• Phone No.	<b>9774276077</b>

• Alternate phone No.					
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• IQAC e-mail address	iqac_jcc@gmail.com				
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<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
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<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		

<b>9.No. of IQAC meetings held during the year</b>	7	
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li> </ul>	Yes	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded	
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<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>		
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<p></p>		

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**13. Whether the AQAR was placed before statutory body?**

Yes

- Name of the statutory body

Name	Date of meeting(s)
Board of Management	22/04/2023

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	30/01/2023

**15. Multidisciplinary / interdisciplinary**

The introduction of Choice Based Credit System by the University in 2022 has made interaction and overlapping of disciplines possible. The programmes at Japfü Christian College, although a single Faculty College at the moment, is not entirely limited to the Arts Stream.



1. The Academic Committee of the College, following NEP 2020, has proposed to the affiliating University to include Computer Applications (IT) as a Skill Enhancement Course (SEC) in the 3rd and 4th Semester.

2. The College Core Committee on CBCS is committed to realizing the multidisciplinary feature of NEP 2020 through the various approaches to setting up Multidisciplinary HEIs - Academic Collaborations through HEI Clusters and strengthening of Institution by adding departments.

#### **16.Academic bank of credits (ABC):**

Japfu Christian College is affiliated to Nagaland University and the University is the governing body and authority to implementing Academic Bank of Credit. The College is prepared to implement Academic Bank of Credits once initiated by the affiliating University. As predatory measures for ABC, the IQAC has organized:

1. Student Induction Programmes (SIP) to create awareness among the students, particularly, the first batch of CBCS students, about various learning pathways and career opportunities.

2. Demonstration for registering in the ABC portal via digiLocker.

#### **17.Skill development:**

Following NEP 2020 and its emphasis on Skill based knowledge; the College has since been integrating skill based education to its value added courses and, primarily focusing in Information Technology and Indigenous vocational Skills. IT SKILL DEVELOPMENT: Currently, the College is imparting Diploma and Certificate Courses in Computer Applications in collaboration with: National Institute of Electronics and Information Technology (NIELIT) - CAN & CCC and EPITOME - DICA & M With the introduction of CBCS, the College plans to implement IT into the Curriculum in Skill Based Courses (SEC) 1 & 2. A proposal has already been submitted to the University. "O" Level Computer Course is also set to be introduced with 2023 Academic Session in collaboration with NIELIT. The Course will be provided to the students free of cost.

INDIGENOUS VOCATIONAL COURSES: Various Clubs of the College (Floriculture, Bee Keeping, Piggery, Organic Farming, Food Club) have been upgraded to value added courses, imparting training and

firsthand knowledge to students providing them opportunities to exploit and convert these skills into earning opportunities. The IQAC has already proposed to Nagaland University for implementing a Skill Enhancement Course on Naga Traditional Cuisine in the 3rd and 4th Semester. SKILL DEVELOPMENT PROGRAMS In addition to these, the College has been constantly organizing Skill Development and Capacity Building Programmes in the form of demonstrations and trainings by inviting professionals in respective fields:

1. Hospitality & Tourism
2. Communication Skills
3. Handicrafts

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

The College has incorporated Traditional Naga Indigeneous Culture as a value added and as a Extra Curricular Activity in the following manner:

1. Naga Traditional Cuisine - 15 Naga Indigeneous Tribes (Also approved as SEC under CBCS)
2. Naga Traditional Attires - Learning and fashioning Naga Traditional Attires every Friday (Cultural Friday)
3. Workshops/ Seminar - Naga Women Traditional Attire Seminar conducted already. Plan to have seminar on Naga Men Traditional Attire.
4. Naga Dialects - Starting with numbers in all Naga dialects (Shared as audio files to class groups)

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

Japfu Christian College has incorporated along with the prescribed University curriculum, extra curricular and value added courses that aim toward bringing an all round development of its students. The focus and emphasis is for the students to develop and attain through these additional courses and activities: Life skills , Basic skills, Professional and vocational skills, Intellectual skills, Interpersonal and personal skills.

Nagaland University, the affiliating university has also designed and structured its curriculum and syllabi (CBCS) which is based on the Outcome Based Approach to Higher Education

## 20.Distance education/online education:

Japfu Christian College, in its Institutional Development Plan (IDP) , Institutional Preparedness for NEP 2020 has included Online and Distance Education as a measure in its move toward becoming a multidisciplinary and Interdisciplinary Higher Education Institute. To begin with, the IQAC will recommend eligible faculty/ professor of practise to register as tutors in MOOCS platforms. Currently, Japfu Christian College engages in online delivery of education internally, and to its full time students, through google clasroom and direct group interactive sessions through whatsapp class groups. The College is also developing its own LMS to enhance teaching and learning experience - broader learning resources, teacher and student interaction etc.

## Extended Profile

### 1.Programme

1.1	144
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

### 2.Student

2.1	635
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	7
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>
2.3	220
Number of outgoing/ final year students during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>3.Academic</b>	
3.1	25
Number of full time teachers during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
3.2	25
Number of sanctioned posts during the year	
File Description	Documents
Data Template	<a href="#">View File</a>
<b>4.Institution</b>	
4.1	21
Total number of Classrooms and Seminar halls	
4.2	14776289
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and

documented process

The IQAC deploy action plans for effective implementation of the curriculum prescribed by Nagaland University. The resolutions taken by the IQAC is discussed at the staff meeting and calendar is drawn for actual implementation. Once the calendar is drawn, Principal, Vice principals, Deans, HoDs of every department and the teaching faculty disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester for the yearly academic cycle. Internal test and exams are conducted before the end of every semester exam. The result of the same is documented by IQAC. Faculty development programmes/ workshops are conducted frequently for teachers and students. Obstacles or difficulties faced are discussed and addressed so that curriculum plan is implemented successfully every semester.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the start of every Academic session, the College headed by IQAC prepares the Academic Calendar, which is followed meticulously. The Academic Calendar designed is prepared in tune with the University's academic plan. For CIE, the College has Internal Exams- Summer and Winter Exams, and in between holds Departmental, Interdepartmental activities and Regular Internal Assignments and Tests. One of the major reforms of Nagaland University to which the college is affiliated is the switchover from annual system of evaluation to continuous and comprehensive semester wise evaluation where 70 marks are allotted for External Examination and 30 marks for Internal assessments. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

13

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data**

**requirement for year: (As per Data Template)**

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

**1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

101

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

**1.3 - Curriculum Enrichment**

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the CBCS elective, Environmental Education, students are not only taught the prescribed curriculum but are given field assignments and projects which involves ecosystem preservation, biodiversity protection , climate change etc. Practical activities like tree plantation, environment awareness, rainwater harvest, etc are incorporated into the curriculum which also serves as internal credit scores for the students. Internal College activities like the weekly services, MIG, Fellowships, Afternoon Assembly etc helps in inculcating Human values and virtues to the students. Teachers and student leaders during Assemblies takes turn addressing issues of morality, professional ethics and conduct, health and hygiene, environmental.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

47

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

## 1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution **A. All of the above**



from the following stakeholders Students  
Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment Number Number of students admitted during the year

##### 2.1.1.1 - Number of students admitted during the year

241

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

##### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College with its policy of open admission ensures opportunity to average and below average students for higher learning and compete with above average students as well. The College is able to access the learning level of its students through internal exams and class interactions. To cater to all students with varied learning capacities and benefit them equally, the College has mechanisms like the mentor system and Remedial coachings etc. Each teacher acts as mentee to a group of students carefully grouped and is responsible for their academic learnings - clearing of doubts, encouragements etc. For the slow learners, the College have remedial coachings where the students are given personal attention and tutored according to their learning levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
635	25

File Description	Documents
Any additional information	No File Uploaded

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college organizes departmental and interdepartmental activities at regular intervals where students are given the

opportunity to present their reports on summer projects/ intern and assignments, Group discussions on subject related topics are also conducted to encourage participative learning. Vocational based activities run by different clubs like bee keeping club, organic club, piggery club, floriculture club etc enriches experiential and first hand learning .

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT in learning is encouraged and the College has 2 classrooms specifically equipped for audio visual classes. Teachers employs varied tools and applications at their disposal: Powerpoint presentations, videos, Online contents, smart and interactive boards, audio tools etc. Apart from the dedicated

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )**

**2.3.3.1 - Number of mentors**

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Nagaland University and thus, adhere to its examination system where 70 marks are assigned for external examination and 30 marks for internal examination. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

All Internal examinations are subjected to the same protocols and procedures as External Examinations - Routine, room allotments, exam orientations, Exam duration, conduct, invigilation etc. In case of any issue/ grievance arising, the College has established College Rules and Examinations pertaining to Exams and are followed strictly as laid in the Exam Rules. In addition to this, the College has an exam committee which is constituted by the Principal, Vice Principals and Deans. So far the College has not faced any grievance relating to Exams on the part of students. The College is however equipped with established guidelines and rules to deal with any exam related issues or grievances. There is no bias and any action that may be required is immediate, efficient and just.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Before the start of every academic session, the Institution gives orientation to the students on the courses offered by the institution. This is done so, students are able to decide carefully on what subjects to opt for. Program Outcomes and Courses are also made available to students and teachers through the institution website as well as College Prospectus. Any change made by the University reflected in the prospectus and website without delay.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution undertake what is called the academic audit every academic session. The Principal along with the Vice Principal and Deans study the outcomes and compare with previous years outcomes. This evaluations allows for identification of strength and weaknesses and determining factors relating to specific batches.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

203

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

[https://www.japfuchristiancollege.org/files/ugd/0985d4\\_3235a055e5054f6da9ab1f5bcfb5bf36.pdf](https://www.japfuchristiancollege.org/files/ugd/0985d4_3235a055e5054f6da9ab1f5bcfb5bf36.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

#### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

2.5

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

#### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

##### 3.1.2.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://icssr.org/">https://icssr.org/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has in place a host of academic practices that has come together to create a cohesive ecosystem, generating innovative ideas and acting as knowledge incubation centers, providing transfer and sharing of knowledge. The Departmental and Interdepartmental activities scheduled each semester has triggered debate and research amongst students in their own fields and subjects, a trend which recently is taking momentum toward Indian Knowledge System.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil



### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

#### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college actively engages in various extension activities encompassing social work, cleanliness drive, awareness program on HIV/AIDS, ban on single usage of plastics. Teachers also engaged in various student bodies and academic board as members, consultant, advisors etc. The NSS unit regularly carry out extension activities in the form of environment cleanliness drive to its adopted village, Kigwema.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

**3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year**

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

650

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

**The Infrastructures of the College are well planned and designed:**  
**CLASSROOMS:** Classrooms are spacious and well furnished. All Classrooms are ICT enabled for enhancing learning and teaching

experience. The Classrooms have proper lightings and backups (Solar + 10 KVA & 100 KVA Generator) COMPUTER LAB: The Lab currently has 30 computers with internet access. HALLS: For conduct of Lectures and presentations, the College has 2 Halls - Skyhall and Rev Kevizelie Hall,. Both halls are equipped with Projectors, Sound equipments and power backups.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Japfu Christian College is one among the few colleges of Nagaland having well developed infrastructures for Sports and cultural activities. A brief introduction to these facilities are provided below:

1. ZAPA INDOOR STADIUM: Zapa Indoor Stadium currently houses a Badminton Court and a gym. The Indoor Stadium is equipped with proper lighting and power back up facilities. The Gym is equipped with stationary cycles, weights and exercise kits. The stadium has a seating capacity of about 500 spectators in the gallery. Amneties such as separate rest room for ladies and gents are attached to the stadium.

2. Zapa Indoor Stadium also serves as a multipurpose Hall for organizing annual activities. The sufficiet space provides for ideal conduct of Cultural activities and social programs.

3. TT HALL: The College has a standard semi- indoor space for Table Tennis.

4. BASKET BALL COURT: There are 2 standard basket Courts being used currently, which are both outdoors. The Basket Courts also have galleries for spectators.

5. VOLLEY BALL COURT: The College has 1 volley court and a seating capcity of about 150 spectator in the gallery.

6. FUTSAL GROUND: The College has one Futsal Ground with limited additional space for athelics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

6

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3087304

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

A well established library exists in the College fully equipped with books, journals, ebooks and a vast collection of periodicals

up to daily newspapers. The College is equipped with KOHA and OPAC. Kezehol Pusa Library is now fully automated with KOHA.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources** A. Any 4 or more of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

**4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)**

**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

109825

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

**4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)**

**4.2.4.1 - Number of teachers and students using library per day over last one year**

650

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the College are managed systematically. Systems are regularly updated for software updates - System updates, antivirus definitions etc. User applications are also updated regularly if applicable and practical. The College has also installed new Jio wifi hotspots and awaiting activation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

#### 4.3.3 - Bandwidth of internet connection in the Institution A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

#### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic



**support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

5216157

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College employs separate bodies for maintenance, upkeep of infrastructures, facilities and equipments.

I. Infrastructures: Maintenance of College Infrastructure comes under the care of the Project Officer. The College has about 10 permanent resident workers. Any repair or upgrade work is directed by the Project Officer. A project Assistant is also employed to assist the same.

II. Upcoming infrastructures, buildings under constructions comes under the care of the Building Committee.

III. Equipments: All Electronic equipments Computers, Printers, Projectors, and Sound equipments are put under the care of the Technical Assistant. The equipments are regularly serviced bimonthly.

IV. Sports facilities:

a. Sport equipments: Equipments like football, volleyball etc are overseen by the Resident officers and sport secretaries. Procurement or replacements are funded from sports fees.

b. Sports facilities: i. Badminton Stadium: The badminton stadium is maintained by the ZAPA Shuttlers mopping andsmoothing of court. ii. Basketball Court and Volley Court are maintained by the Campus administrative committee. Any repair works are overseen by

them. Court lines and boundaries are redrawn every year.

V. Library :The College Library is overseen by the Librarian along with the Library Advisor.

VI. Classrooms : A teacher -incharge oversee the classroom decorum . Class representative of each semester prepare a duty chart to sweep the classroom and empty the waste bins.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

682

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

16

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

618

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

224

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student**

**A. All of the above**

**grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

248

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The representation of students and their engagement in co curricular, extra curricular activities and administration are seen and facilitated exclusively in the following: 1. CORE COMMITTEE: The Evangelical Union (EU) forms the largest student body in the College. It is managed by elected students members and they comprise the Core Committee and Sub Committee. The EU is part of extra curricular and caters to the spiritual aspects of the students, while also indirectly contributing to student grooming, personality development and training. 2. HOUSE LEADERS: House Leaders, 2 each from 4 House divisions are elected each year and they represent their houses for an annual

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of the Institution is registered under Society Registration Act, 1860 as Japfu Christian College Alumni Association, bearing registration number, HOME/SRC-7722. The Alumni Association is actively involved in the affairs of the College through the following programs and initiatives: 1. All Nagaland Open Quiz Competition - collaborative organizing and sponsoring of the prize 2. Annual Alumni Meet 3. Career Guidance and Counselling 4. Volunteer works during Annual Camps 5. Monetary Contribution. The Alumni Association has pledged to contribute financially on annual basis during the ANOQC of the College in the form of prize sponsorship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year A. ? 5Lakhs  
(INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the Institution is to provide for quality education thereby contributing to all round development of the individual and society. Keeping with this, the governance mechanisms - Administrations, Teaching and Learning etc are fine tuned to adapt and facilitate these very aims. The Board of Managent, which is the governing body of the Institution, uphold these vision in important decision and policy making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

While the Board of Management is the apex decision making body and final authority, the management allows and encourage for decentralised and participative management. This is seen in institutional practices listed below:

1. Mess Management

2. Clubs and Cells which functions independently but in conformity with the tentative calendar and institutions rules.

3. Departments 4. IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Annual activities of the College - Examinations, Syllabus and Course delivery, Curricular and Extra Curricular activities, Cultural programs etcand all other important activies are planned



in advance (College Tentative Calendar) and assign Incharges for efficient management and conduct.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.japfuchristiancollege.org/files/ugd/0985d4_4463caf1c4e94806a889485bc1b379be.pdf">https://www.japfuchristiancollege.org/files/ugd/0985d4_4463caf1c4e94806a889485bc1b379be.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional bodies are classified into Administrative and Academics. They are further divided into various heads, based on function with a view to enhance efficiency. In the Administrative setup, the College has a well defined structure and written Constitution which govern all important aspects; from code of conducts to appointment criteria, procedures and tenure. All policies entailed are in conformity with standard norms and practical without bias.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

**C. Any 2 of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Faculty and Staff of the institution enjoy welfare measures such as:

1. Free Water Supply for campus residents
2. Fixed Electricity Chagre of 130 INR monthly
3. Mutual Trust Fund
4. Employees Provident Fund 5. Monetary assistance during Sickness/ Ocassions etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Confidential Report ACR is taken at the end of every academic session by the Principal for the Faculty and Staff. The ACR is confidential and is usually submitted to the Board of Management. By this mechanism, the performance of the faculty and staff are encouraged and output made more efficient, address areas in need of change or improvement, recognise areas of excellence etc. This also provides for the individual Faculty or Staff for self evaluation and make improvements in areas where ever needed or felt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For transparency and sound management of finances, the Board of Management(BOM) of the College Self Study Report of Japfü Christian College will constitute a 3 member Audit Committee for internal audit of the CollegeAccounts. For a clear and easy auditing process, all expenditures and incomerevenue are classified in categorised heads. The internal audit is doneannually at the end of the financial year. The second stage

is the external audit. After completion of the internal audit, a Chartered Accountant does the final auditing. Thus far, the institution has no audit objection

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2465300

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College follows a strict financial policy and is managed by the Project Accounts Officer along with the Principal. However, all major developmental activities or project must have the approval of the Board of Management. With the start of every academic session, the College prepares its annual budget and presents to the Board of management for approval. The College undergoes two audit for transparency and accountability. 1. Internal Audit 2. Chartered Accountant. Utilisation of funds and expenditures are all carried accordingly with the approved budget only.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the Institution has been, throughout the year active and has played a vital role in ensuring quality in all spheres. The IQAC has been able to organize Seminars, workshops and Faculty Development programmes during the year, which included both online and physical modes. The IQAC has also been able to initiate and implement the CBCS as proposed by the university in line with NEP 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College in its tentative academic calendar has 3 internal assessment exams- Winter, Summer and Mid term exams. These assessments serves as review points for academic performances, both teacher and students. The IQAC along with the Academic committee, which is inclusive of Deans and Head of Departments reviews and compares these results. It also studies the strategies deployed by teachers and departments and suggest adoption of the same by other departments, if favourable results are achieved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit**

**C. Any 2 of the above**

**recognized by state, national or international agencies (ISO Certification, NBA)**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

**INSTITUTIONAL VALUES AND BEST PRACTICES**

**7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

International Women's Day Programme observed and organised awareness session on Gender Equity. 2. Equal participation of men and women in Core Committee (Student Body), based on merit and not gender. 3. Ladies' Night for Girls Hostellers

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Waste are segregated into biodegradable and non degradable. The College has Incinerators at strategic locations where the non degradable wastes are burned. Before burning, Plastics, Glass and metals are segregated and collected for recycling while the rest are burned. For Bio degradable wastes, there are pits stationed at strategic locations, where the wastes are disposed following the natural process. Ewastes are managed by the biodiversity cell and in collobaration with ECYCLE (waste management facility at Dimapur, Nagaland). Ewastes are collected and deposited at the facility twice a year.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above



1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

B. Any 3 of the above

**5. Provision for enquiry and information :  
Human assistance, reader, scribe, soft copies  
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College currently caters to students from all districts of Nagaland and also a handful from outside Nagaland state. The Faculty and Staff are also from different backgrounds - cultural, religion, language etc. The population is a mix of diverse ethnic and cultural background. The College prides itself in providing its student community and the Faculty and Staff, an ideal inclusive environment, both at workplace and classroom, and also at hostels and campus residents. 1. Campus Fair: Allows students and Campus Residents to organize stalls, cultural shows etc once a month. 2. Campus Dinners: 3. Socials

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution participates regularly through its NCC and NSS units on events like Constitution Day, Republic Day etc, Activities like Pledge taking, reading of the Preamble, unity run, Essay competitions, Extempore Speech and plays are undertaken.

Sensitization programs are also conducted on right and duties as citizens. The daily Chapel program also serves as an effective platform for students and faculty to be exposed to values and ethics. Students and teachers take turns each day in the Chapel program at various levels and speak on topics like punctuality, manners, patriotism, discipline, honesty etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff**

**4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes national and international commemorative days, events and festivals. Such programs may be in collaboration

with state government agencies or by the institution itself. The following events were organised by the Institution during the year 2021-22

1. Kargil Vijay Diwas - With Naga Regiment, TA, Zakhama Army Camp
2. International Women's Day - in Collaboration Nagaland State Commission for Women
3. International Yoga Day - NSS, NCC
4. Azadi Ka Amrit Mahautsav
5. Independence Day
6. World Environment Day - NSS
7. Gandhi Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

**1: STUDENT ABILITY CENTRIC SKILL BASED EDUCATION "Employability with education"**- the aim is to harness and develop skills in students that will enable and result in employability. Japfü Christian College caters to students from diverse backgrounds and intellectual capacities. Along with the University prescribed outcome based curriculum, the College also integrates add-on courses with the aim to allow students to explore employment possibilities through the skill based courses. The add-on programs on skills are offered in the form of clubs. Students join these clubs based on their interests. Club activities spans across the academic year with engagements on an average 2 times per week. Each Club is overseen and tutored by a Faculty with expertise in the field. The initiative by the College on skill based education through clubs is dynamic and flexible, adapting to current scenarios and need.

**2. Conservation of Biodiversity:** The College is located within the Kigwema biodiversity hotspot and takes conscious steps toward maintaining and contributing to sustainability of its environment by alligning all its activities and functionings with environment friendly approaches - maintenance of the 779 fruit trees Campus Orchard, energy conservation through solar equipments and LED lightings, waste segregation and ewaste managements, rain water

harvesting etc.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.japfuchristiancollege.org/files/ugd/0985d4_b40565087abc48a3b216ac04c9d861a4.pdf">https://www.japfuchristiancollege.org/files/ugd/0985d4_b40565087abc48a3b216ac04c9d861a4.pdf</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Japfü Christian College is located in the foothills of Japfü Mountain, the second highest peak in Nagaland state. The college being situated at a biodiversity buffer zone of Japfü peak and its adjoining green clad ranges strives to inculcate in its students the need for biodiversity conservation, food security and sustainable environment enrichment strategies. The college distinctive, thereby, owns a campus that caters to creating green cover for mother earth and producing food security in the form of fruit bearing trees. The onset of globalization is also making indigeneous fruit trees to disappear rapidly, the college, therefore, is re-planting indigeneous and endangered species of organic fruit trees that can be consumed by human, birds, herbivores, caterpillars and insects, year round. In a 16 Acres campus, the college has 189 species of indigeneous fruit trees and 590 non-indigeneous fruit trees, out of which 79 indigeneous fruit trees and 243 non-indigeneous fruit trees are mature and bearing fruit, as per season. Japfü Christian College intends to own 1500 fruit trees in the next 5 years. The college is looking at making the campus fruit sufficient with its institutional distinctive aptly named: "The Orchard Campus".

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The IQAC deploy action plans for effective implementation of the curriculum prescribed by Nagaland University. The resolutions taken by the IQAC isdiscussed at the staff meeting and calendar is drawn for actual implementation. Once the calendar is drawn, Principal, Vice principals, Deans, HoDs of every department and the teaching faculty disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester for the yearly academic cycle. Internal test and exams are conducted before the end of every semester exam. The result of the same is documented by IQAC. Faculty development programmes/ workshops are conducted frequently for teachers and students. Obstacles or difficulties faced are discussed and addressed so that curriculum plan is implemented successfully every semester.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the start of every Academic session, the College headed by IQAC prepares the Academic Calendar, which is followed meticulously. The Academic Calendar designed is prepared in tune with the University's academic plan. For CIE, the College has Internal Exams- Summer and Winter Exams, and in between holds Departmental, Interdepartmental activities and Regular Internal Assignments and Tests. One of the major reforms of Nagaland University to which the college is affiliated is the switchover from annual system of evaluation to continuous and comprehensive semester wise evaluation where 70 marks are allotted for External Examination and 30 marks for Internal assessments. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among

others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**A. All of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**13**

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

4

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

101

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

#### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

In the CBCS elective, Environmental Education, students are not only taught the prescribed curriculum but are given field assignments and projects which involves ecosystem preservation, biodiversity protection , climate change etc. Practical activities like tree plantation, environment awareness, rainwater harvest, etc are incorporated into the curriculum



which also serves as internal credit scores for the students. Internal College activities like the weekly services, MIG, Fellowships, Afternoon Assembly etc helps in inculcating Human values and virtues to the students. Teachers and student leaders during Assemblies takes turn addressing issues of morality, professional ethics and conduct, health and hygiene, environmental.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	No File Uploaded

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

47

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

0

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

#### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

A. All of the above

File Description	Documents
URL for stakeholder feedback report	Nil
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

#### TEACHING-LEARNING AND EVALUATION

##### 2.1 - Student Enrollment and Profile

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

241

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

### 2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

#### 2.1.2.1 - Number of actual students admitted from the reserved categories during the year

239

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The College with its policy of open admission ensures opportunity to average and below average students for higher learning and compete with above average students as well. The College is able to access the learning level of its students through internal exams and class interactions. To cater to all students with varied learning capacities and benefit them equally, the College has mechanisms like the mentor system and Remedial coachings etc. Each teacher acts as mentee to a group of students carefully grouped and is responsible for their academic learnings - clearing of doubts, encouragements etc. For the slow learners, the College have remedial coachings where the students are given personal attention and tutored according to their learning levels.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
635	25

File Description	Documents
Any additional information	No File Uploaded

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college organizes departmental and interdepartmental activities at regular intervals where students are given the opportunity to present their reports on summer projects/ intern and assignments, Group discussions on subject related topics are also conducted to encourage participative learning. Vocational based activities run by different clubs like bee keeping club, organic club, piggery club, floriculture club etc enriches experiential and first hand learning .

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The use of ICT in learning is encouraged and the College has 2 classrooms specifically equipped for audio visual classes. Teachers employs varied tools and applications at their disposal: Powerpoint presentations, videos, Online contents, smart and interactive boards, audio tools etc. Apart from the dedicated

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

25

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	No File Uploaded

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

25

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

6

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college is affiliated to Nagaland University and thus, adhere to its examination system where 70 marks are assigned for external examination and 30 marks for internal examination. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

All Internal examinations are subjected to the same protocols and procedures as External Examinations - Routine, room allotments, exam orientations, Exam duration, conduct, invigilation etc. In case of any issue/ grievance arising, the College has established College Rules and Examinations pertaining to Exams and are followed strictly as laid in the Exam Rules. In addition to this, the College has an exam committee which is constituted by the Principal, Vice Principals and Deans. So far the College has not faced any grievance relating to Exams on the part of students. The College is however equipped with established guidelines and rules to deal with any exam related issues or grievances. There is no bias and any action that may be required is immediate, efficient and just.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Before the start of every academic session, the Institution gives orientation to the students on the courses offered by the institution. This is done so, students are able to decide carefully on what subjects to opt for. Program Outcomes and Courses are also made available to students and teachers through the institution website as well as College Prospectus. Any change made by the University reflected in the prospectus and website without delay.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution undertake what is called the academic audit every academic session. The Principal along with the Vice Principal and Deans study the outcomes and compare with previous years outcomes. This evaluation allows for identification of strength and weaknesses and determining factors relating to specific batches.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

203

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey



<b>2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)</b>	
<a href="https://www.japfuchristiancollege.org/_files/ugd/0985d4_3235a055e5054f6da9ab1f5bcfb5bf36.pdf">https://www.japfuchristiancollege.org/_files/ugd/0985d4_3235a055e5054f6da9ab1f5bcfb5bf36.pdf</a>	
<b>RESEARCH, INNOVATIONS AND EXTENSION</b>	
<b>3.1 - Resource Mobilization for Research</b>	
<b>3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)</b>	
<b>2.5</b>	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>
<b>3.1.2 - Number of teachers recognized as research guides (latest completed academic year)</b>	
<b>3.1.2.1 - Number of teachers recognized as research guides</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded
<b>3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year</b>	
<b>3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year</b>	
1	

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	<a href="https://icssr.org/">https://icssr.org/</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has in place a host of academic practices that has come together to create a cohesive ecosystem, generating innovative ideas and acting as knowledge incubation centers, providing transfer and sharing of knowledge. The Departmental and Interdepartmental activities scheduled each semester has triggered debate and research amongst students in their own fields and subjects, a trend which recently is taking momentum toward Indian Knowledge System.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year**

**3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year**

3

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

5

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

2

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college actively engages in various extension activities encompassing social work, cleanliness drive, awareness program on HIV/AIDS, ban on single usage of plastics. Teachers also engaged in various student bodies and academic board as members, consultant, advisors etc. The NSS unit regularly carry out extension activities in the form of environment cleanliness drive to its adopted village, Kigwema.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS

awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

**3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

26

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

**3.4.4 - Number of students participating in extension activities at 3.4.3. above during year**

**3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

650

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

**3.5 - Collaboration**

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

1

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

#### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

9

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Infrastructures of the College are well planned and designed:  
**CLASSROOMS:** Classrooms are spacious and well furnished. All Classrooms are ICT enabled for enhancing learning and teaching experience. The Classrooms have proper lightings and backups (Solar + 10 KVA & 100 KVAGenerator)  
**COMPUTER LAB:** The Lab currently has 30computers with internet access.  
**HALLS:** For conduct of Lectures and presentations, the College has 2 Halls - Skyhall and Rev Kevizelie Hall,. Both halls are equipped with Projectors, Sound equipments and power backups.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Japfu Christian College is one among the few colleges of Nagaland having well developed infrastructures for Sports and cultural activities. A brief introduction to these facilities are provided below:

1. ZAPA INDOOR STADIUM: Zapa Indoor Stadium currently houses a Badminton Court and a gym. The Indoor Stadium is equipped with proper lighting and power back up facilities. The Gym is equipped with stationary cycles, weights and exercise kits. The stadium has a seating capacity of about 500 spectators in the gallery. Amneties such as separate rest room for ladies and gents are attached to the stadium.

2. Zapa Indoor Stadium also serves as a multipurpose Hall for organizing annual activities. The sufficiet space provides for ideal conduct of Cultural activities and social programs.

3. TT HALL: The College has a standard semi- indoor space for Table Tennis.

4. BASKET BALL COURT: There are 2 standard basket Courts being used currently, which are both outdoors. The Basket Courts also have galleries for spectators.

5. VOLLEY BALL COURT: The College has 1 volley court and a seating capcity of about 150 spectator in the gallery.

6. FUTSAL GROUND: The College has one Futsal Ground with limited additional space for athelics.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.****6**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Paste link for additional information	<b>Nil</b>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

**4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)****4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****3087304**

File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Upload audited utilization statements	<b>No File Uploaded</b>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

**4.2 - Library as a Learning Resource****4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

**A well established library exists in the College fully equipped with books, journals, ebooks and a vast collection of periodicals up to daily newspapers. The College is equipped with KOHA and OPAC. Kezehol Pusa Library is now fully automated with KOHA.**



File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil
<b>4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources</b>	<b>A. Any 4 or more of the above</b>
File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>
<b>4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
<b>4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)</b>	
109825	
File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>
<b>4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)</b>	
<b>4.2.4.1 - Number of teachers and students using library per day over last one year</b>	
650	

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

### 4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The IT facilities in the College are managed systematically. Systems are regularly updated for software updates - System updates, antivirus definitions etc. User applications are also updated regularly if applicable and practical. The College has also installed new Jio wifi hotspots and awaiting activation.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 4.3.2 - Number of Computers

30

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	No File Uploaded

**4.3.3 - Bandwidth of internet connection in the Institution**      A. ? 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

### 4.4 - Maintenance of Campus Infrastructure

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

5216157

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College employs separate bodies for maintenance, upkeep of infrastructures, facilities and equipments.

I. Infrastructures: Maintenance of College Infrastructure comes under the care of the Project Officer. The College has about 10 permanent resident workers. Any repair or upgrade work is directed by the Project Officer. A project Assistant is also employed to assist the same.

II. Upcoming infrastructures, buildings under constructions comes under the care of the Building Committee.

III. Equipments: All Electronic equipments Computers, Printers, Projectors, and Sound equipments are put under the care of the Technical Assistant. The equipments are regularly serviced bimonthly.

IV. Sports facilities:

a. Sport equipments: Equipments like football, volleyball etc are overseen by the Resident officers and sport secretaries. Procurement or replacements are funded from sports fees.

b. Sports facilities: i. Badminton Stadium: The badminton stadium is maintained by the ZAPA Shuttlers mopping andsmoothing of court. ii. Basketball Court and Volley Court are maintained by the Campus administrative committee. Any

repair works are overseen by them. Court lines and boundaries are redrawn every year.

V. Library :The College Library is overseen by the Librarian along with the Library Advisor.

VI. Classrooms : A teacher -incharge oversee the classroom decorum . Class representative of each semester prepare a duty chart to sweep the classroom and empty the waste bins.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

682

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year**

16

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**A. All of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

618

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

224

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent**

**A. All of the above**

**mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

3

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

248

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

**5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

3

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The representation of students and their engagement in co curricular, extra curricular activities and administration are seen and facilitated exclusively in the following: 1. CORE COMMITTEE: The Evangelical Union (EU) forms the largest student body in the College. It is managed by elected students members and they comprise the Core Committee and Sub Committee. The EU is part of extra curricular and caters to the spiritual aspects of the students, while also indirectly contributing to student grooming, personality development and training. 2. HOUSE LEADERS: House Leaders, 2 each from 4 House divisions are elected each year and they represent their houses for an annual

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

**5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

7



File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Alumni Association of the Institution is registered under Society Registration Act, 1860 as Japfu Christian College Alumni Association, bearing registration number, HOME/SRC-7722. The Alumni Association is actively involved in the affairs of the College through the following programs and initiatives: 1. All Nagaland Open Quiz Competition - collaborative organizing and sponsoring of the prize 2. Annual Alumni Meet 3. Career Guidance and Counselling 4. Volunteer works during Annual Camps 5. Monetary Contribution. The Alumni Association has pledged to contribute financially on annual basis during the ANOQC of the College in the form of prize sponsorship.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**      A. ? 5Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The vision and mission of the Institution is to provide for quality education thereby contributing to all round development of the individual and society. Keeping with this, the governance mechanisms - Administrations, Teaching and Learning etc are fine tuned to adapt and facilitate these very aims. The Board of Managent, which is the governing body of the Institution, uphold these vision in important decision and policy making.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

While the Board of Management is the apex decision making body and final authority, the management allows and encourage for decentralised and participative management. This is seen in institutional practices listed below:

1. Mess Management

2. Clubs and Cells which functions independently but in conformity with the tentative calendar and institutions rules.

3. Departments 4. IQAC

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Annual activities of the College - Examinations, Syllabus and Course delivery, Curricular and Extra Curricular activities,

Cultural programs etc and all other important activities are planned in advance (College Tentative Calendar) and assigned Incharges for efficient management and conduct.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://www.japfuchristiancollege.org/files/ugd/0985d4_4463caf1c4e94806a889485bc1b379be.pdf">https://www.japfuchristiancollege.org/files/ugd/0985d4_4463caf1c4e94806a889485bc1b379be.pdf</a>
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Institutional bodies are classified into Administrative and Academics. They are further divided into various heads, based on function with a view to enhance efficiency. In the Administrative setup, the College has a well defined structure and written Constitution which govern all important aspects; from code of conducts to appointment criteria, procedures and tenure. All policies entailed are in conformity with standard norms and practical without bias.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	Nil
Upload any additional information	No File Uploaded

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

C. Any 2 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The Faculty and Staff of the institution enjoy welfare measures such as:

1. Free Water Supply for campus residents
2. Fixed Electricity Chagre of 130 INR monthly
3. Mutual Trust Fund
4. Employees Provident Fund 5. Monetary assistance during Sickness/ Ocassions etc

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

26

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

#### 6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

### 6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

#### 6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

11

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Annual Confidential Report ACR is taken at the end of every academic session by the Principal for the Faculty and Staff. The ACR is confidential and is usually submitted to the Board of Management. By this mechanism, the performance of the faculty and staff are encouraged and output made more efficient, address areas in need of change or improvement, recognise areas of excellence etc. This also provides for the individual Faculty or Staff for self evaluation and make improvements in areas where ever needed or felt.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For transparency and sound management of finances, the Board of Management(BOM) of the College Self Study Report of Japfü Christian College will constitute a 3 member Audit Committee for internal audit of the CollegeAccounts. For a clear and easy auditing process, all expenditures and incomerevenue are classified in categorised heads. The internal audit is doneannually at the end of the financial year. The second stage

is the external audit. After completion of the internal audit, a Chartered Accountant does the final auditing. Thus far, the institution has no audit objection

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

2465300

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The College follows a strict financial policy and is managed by the Project Accounts Officer along with the Principal. However, all major developmental activities or project must have the approval of the Board of Management. With the start of every academic session, the College prepares its annual budget and presents to the Board of management for approval. The College undergoes two audit for transparency and accountability. 1. Internal Audit 2. Chartered Accountant. Utilisation of funds and expenditures are all carried accordingly with the approved budget only.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the Institution has been, throughout the year active and has played a vital role in ensuring quality in all spheres. The IQAC has been able to organize Seminars, workshops and Faculty Development programmes during the year, which included both online and physical modes. The IQAC has also been able to initiate and implement the CBCS as proposed by the university in line with NEP 2020.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The College in its tentative academic calendar has 3 internal assessment exams- Winter, Summer and Mid term exams. These assessments serves as review points for academic performances, both teacher and students. The IQAC along with the Academic committee, which is inclusive of Deans and Head of Departments reviews and compares these results. It also studies the strategies deployed by teachers and departments and suggest adoption of the same by other departments, if favourable results are achieved.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded



<p><b>6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)</b></p>	<p><b>C. Any 2 of the above</b></p>
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File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

**International Women's Day Programme observed and organised awareness session on Gender Equity. 2. Equal participation of men and women in Core Committee (Student Body), based on merit and not gender. 3. Ladies' Night for Girls Hostellers**

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

Waste are segregated into biodegradable and non degradable. The College has Incinerators at strategic locations where the non degradable wastes are burned. Before burning, Plastics, Glass and metals are segregated and collected for recycling while the rest are burned. For Bio degradable wastes, there are pits stationed at strategic locations, where the wastes are disposed following the natural process. Ewastes are managed by the biodiversity cell and in collobaration with ECYCLE (waste management facility at Dimapur, Nagaland). Ewastes are collected and deposited at the facility twice a year.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

**C. Any 2 of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**C. Any 2 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College currently caters to students from all districts of Nagaland and also a handful from outside Nagaland state. The Faculty and Staff are also from different backgrounds - cultural, religion, language etc. The population is a mix of

diverse ethnic and cultural background. The College prides itself in providing its student community and the Faculty and Staff, an ideal inclusive environment, both at workplace and classroom, and also at hostels and campus residents. 1. Campus Fair: Allows students and Campus Residents to organize stalls, cultural shows etc once a month. 2. Campus Dinners: 3. Socials

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The Institution participates regularly through its NCC and NSS units on events like Constitution Day, Republic Day etc, Activities like Pledge taking, reading of the Preamble, unity run, Essay competitions, Extempore Speech and plays are undertaken. Sensitization programs are also conducted on right and duties as citizens. The daily Chapel program also serves as an effective platform for students and faculty to be exposed to values and ethics. Students and teachers take turns each day in the Chapel program at various levels and speak on topics like punctuality, manners, patriotism, discipline, honesty etc.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics**

**B. Any 3 of the above**

**programmes for students, teachers, administrators and other staff**  
**4. Annual awareness programmes on Code of Conduct are organized**

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Institution organizes national and international commemorative days, events and festivals. Such programs may be in collaboration with state government agencies or by the institution itself. The following events were organised by the Institution during the year 2021-22

1. Kargil Vijay Diwas - With Naga Regiment, TA, Zakhama Army Camp
2. International Women's Day - in Collaboration Nagaland State Commission for Women
3. International Yoga Day - NSS, NCC
4. Azadi Ka Amrit Mahautsav
5. Independence Day
6. World Environment Day - NSS
7. Gandhi Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1: STUDENT ABILITY CENTRIC SKILL BASED EDUCATION "Employability with education"- the aim is to harness and develop skills in students that will enable and result in employability. Japfü Christian College caters to students from diverse backgrounds and intellectual capacities. Along with the University prescribed outcome based curriculum, the College also integrates add-on courses with the aim to allow students to explore employment possibilities through the skill based courses. The add-on programs on skills are offered in the form of clubs. Students join these clubs based on their interests. Club activities spans across the academic year with engagements on an average 2 times per week. Each Club is overseen and tutored by a Faculty with expertise in the field. The initiative by the College on skill based education through clubs is dynamic and flexible, adapting to current scenarios and need.

2. Conservation of Biodiversity: The College is located within the Kigwema biodiversity hotspot and takes conscious steps toward maintaining and contributing to sustainability of its environment by alligning all its activities and functionings with environment friendly approaches - maintenance of the 779 fruit trees Campus Orchard, energy conservation through solar equipments and LED lightings, waste segregation and ewaste managements, rain water harvesting etc.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.japfuchristiancollege.org/files/ugd/0985d4_b40565087abc48a3b216ac04c9d861a4.pdf">https://www.japfuchristiancollege.org/files/ugd/0985d4_b40565087abc48a3b216ac04c9d861a4.pdf</a>
Any other relevant information	Nil

**7.3 - Institutional Distinctiveness**

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Japfü Christian College is located in the foothills of Japfü Mountain, the second highest peak in Nagaland state. The college being situated at a biodiversity buffer zone of Japfü peak and its adjoining green clad ranges strives to inculcate in its students the need for biodiversity conservation, food security and sustainable environment enrichment strategies. The college distinctive, thereby, owns a campus that caters to

creating green cover for mother earth and producing food security in the form of fruit bearing trees. The onset of globalization is also making indigeneous fruit trees to disappear rapidly, the college, therefore, is re-planting indigeneous and endangered species of organic fruit trees that can be consumed by human, birds, herbivores, caterpillars and insects, year round. In a 16 Acres campus, the college has 189 species of indigeneous fruit trees and 590 non-indigeneous fruit trees, out of which 79 indigeneous fruit trees and 243 non-indigeneous fruit trees are mature and bearing fruit, as per season. Japfü Christian College intends to own 1500 fruit trees in the next 5 years. The college is looking at making the campus fruit sufficient with its institutional distinctive aptly named: "The Orchard Campus".

File Description	Documents
Appropriate web in the Institutional website	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.3.2 - Plan of action for the next academic year

1. Four Year Under Graduate Course (FYUGP) Implementation once approved by University.
2. Seminar: International and National
3. Research - MRP
4. To have Peer Review Journal listed onUGC website