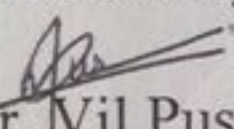


JAPFÜ CHRISTIAN COLLEGE

MEETING MINUTES

| FACULTY / STAFF | MEETING | |
|---|-----------|----------------|
| Date | Time | Place |
| 07-02-2020 | 12:30 hrs | IQAC Hall, JCC |
| AGENDA | | |
| General Meeting Call | | |
| | | REMARKS |
| Invocation : Mrs. Purchila Jamir Chair : Dr. Visakhonü Hibo | | |
| 1. INFORMATION 1.1. All Nagaland Open Quiz Competition scheduled on 28 th February, 2020 postponed to 20 th March, 2020 in view of <i>Edu Expo</i> . 1.2. Interdepartmental Activity on 14 th March, 2020. 1.3. Remedial Classes for Semester students from 23 rd – 28 th March, 2020. | | |
| 2. EXAMS 2.1. Marks to be cross checked and submitted on the stipulated date. 2.2. Strict Invigilation to be followed. 2.3. Constant, unnecessary information to be avoided during exam hours. 2.4. All Internal Exam Question Papers to be submitted in digital format. | | |
| 3. POINTERS FOR FACULTY & STAFF FROM FEEDBACKS 3.1. Students' desire to be treated like adults, as collected from feedbacks to be addressed by all teachers. 3.2. Faculty and Staff to converse in English. | | |
| 4. Faculty and Staff, if caught under influence of alcohol, will be penalized according to College Service Rules. This came as a warning after reports being made from feedbacks as well as outsiders. | | |
| 5. Class XI and XII teachers to come up with good notes and question samples to cater to all categories of students. | | |
| 6. College Bolero and Pickup truck will be put up for sale after committee finalize on the price. Priority will be extended to College employees first and will be on first come first basis. | | |
| The meeting closed with mass spoken prayer followed by lunch at the Principal's residence. | | |
| Recorded by  Mr. Nil Pusa | | |