Yearly Status Report - 2018-2019

Part A	
Data of the Institution	
1. Name of the Institution	**JAPFU CHRISTIAN COLLEGE**
Name of the head of the Institution	**Visakhonu Hibo**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**370-2239316**
Mobile no.	**9856070432**
Registered Email	**info@japfuchristiancollege.org**
Alternate Email	**principal@japfuchristiancollege.org**
Address	**Japfu Christian College Kipfuzha, Kigwema**
City/Town	**Kohima**
State/UT	**Nagaland**
Pincode	**797005**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Rural**
Financial Status	**private**
Name of the IQAC co-ordinator/Director	**Kevisapi Kin**
Phone no/Alternate Phone no.	**03702239310**
Mobile no.	**9774577578**
Registered Email	**info@japfuchristiancollege.org**
Alternate Email	**kevisapi@ymail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	**https://docs.wixstatic.com/ugd/0985d4_0a38c882f6aa4d53884abe2ddb86567c.docx?dn=EC_57_A%26A_03%20dated%2007-12-2018%20Japfu%20Chri**

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	**https://docs.wixstatic.com/ugd/0985d4_09e46d17423c470aa0a3afe02c22728c.pdf**

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B**	**2.63**	**2011**	**30-Nov-2011**	**29-Nov-2016**
2	**B+**	**2.51**	**2018**	**03-Jul-2018**	**02-Jul-2023**

6. Date of Establishment of IQAC

6. Date of Establishment of IQAC	**20-Jul-2010**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

	IQAC		
Academic Administrative Audit	23-Nov-2017 1	50	

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Higher Education Department	Grant In Aid	Govt. of Nagaland	2018 1	160000

9. Whether composition of IQAC as per latest NAAC guidelines:	**Yes**
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	**5**
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	**Yes**
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Incubation Center 2. Installation of Incinerator in Girlscommon room and Hostels 3. ALS Coaching 4. Purchase of Library Books 5. Book Bank

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Career Advancement Programme	Introduction of ALS
Skill Development Programme	Workshop on Traditional Weaving, Cooking class and Entrepreneural Skills
Environmental Awareness Program	World Environment Day - "Beat Palstic Pollution" and Tree Palntation and Social Work
Library Upgrade	Addition of new books in the Library and introduction of Library Card

14. Whether AQAR was placed before statutory body ?	Yes

Name of Statutory Body	Meeting Date
IQAC	19-Nov-2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes

Date of Visit	02-Apr-2018

16. Whether institutional data submitted to AISHE:	Yes

Year of Submission	2019

Date of Submission	06-Feb-2019

17. Does the Institution have Management Information System ?	Yes

If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The College employs a systematized organizational structure of people, procedures and software in its EMIS design. The system is broadly classified into two heads – Academic and Administrative. Data bases are maintained as categories and archived in digital and physical formats. Data bases include details of Faculty and Students, admissions, attendance, results (internal and external), reports – academic, financial, administrative, financial archives etc. These datum are collected and managed by appointed faculty and presented at regular intervals, to the Academic and Administrative Committee, comprised of Deans, Head of Departments, Nodal Officers and headed by the Principal, for analysis and necessary actions. The Institution's IQAC occupies a central position in the EMIS system. A graphical representation of the EMIS is presented below.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The IQAC members deploy action plans for effective implementation of the curriculum prescribed by Nagaland University. The resolutions taken by the IQAC members are discussed at the staff meeting and calendar is drawn for actual implementation. Once the calendar is drawn, Principal, vice principals, deans, HoDs of every department and the teaching faculty disseminates the action plan to the learners so that the curriculum is efficiently carried out in every semester or the yearly academic cycle. Internal test and exams are conducted before the end of every semester exam. The result of the same is documented by IQAC. Faculty development programmes/ workshops are conducted frequently for teachers and students. Obstacles or difficulties faced are discussed and addressed so that curriculum plan is implemented successfully every semester.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
ALS	ALS	01/07/2018	2	Civil	GK

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Dates of Introduction
No Data Entered/Not Applicable !!!	

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!	

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	25	88

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
ALC	01/07/2018	40

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
BA	69

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained

The Feedback mechanism of the College relies on structured questionnaires as well as open informal suggestions. These feedbacks from stakeholders, Alumni, Faculty, Staff and students are studied and analysed by appropriate bodies – IQAC Cell, Hostel Administrative Committee, Grievance Redressal Cell, Academic Committee etc. Feedbacks from stakeholders are usually collected during Board meetings while that of Faculty, Staff and students are collected on a regular basis (Semester/ Annual). The Feedbacks generally touches areas regarding academic performances, teaching and learning techniques -suggestions of improvements etc., collaborations etc. The bulk of the feedbacks are generally open suggestions (Campus related, Academics, Administrative etc) collected from social medias – Facebook groups and pages. The College has two facebook groups (Japfüians and Japfü Christian College Alumni Associatin), where present students as well as alumni can provide their ideas, suggestions on various matters. The College has an official facebook page as well as a website, where comments and suggestions are also invited through email. All information and feedback collected through these are forwarded to concerned committee, where the matter is discussed and decisions taken. Structured feedbacks are also given to students and stakeholders in the form of questionnaires and maintained by the Principal.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Number of seats available	Number of Application received	Students Enrolled
BA	700	697	697

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	697	0	29	29	0

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Toolsand resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
29	29	10	4	2	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college give utmost importance to student mentoring in the college. IQAC arrange the number of students to be mentored by each teacher. The mentor mentee ratio is approximately 30:1. The concerned mentor often meet

the mentee and encourage, guide and motivate the them. The mentors also keep track of the attendance and academic record of their mentee. The college also keep a day in the academic calendar as 'Mentor Mentee Meet'. This mentoring system has proved beneficial for many students who come forward to discuss their difficulty in coping with peer pressure, studies and related matters. A good number of students also seek career guidance and counselling which they aspire to pursue.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
697	29	24:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
26	26	0	26	6

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Merangchang Mollier	Assistant Professor	UGC NET
2019	Kevisapi Kin	Assistant Professor	UGC NET
2019	Rajesh Kumar	Assistant Professor	UGC NET

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester- end/ year- end examination
BA	UG	Semesetr	28/02/2019	07/06/2019

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Nagaland University and thus, adhere to its examination system where 70 marks are assigned for external examination and 30 marks for internal examination. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

One of the major reforms of Nagaland University to which the college is affiliated is the switchover from annual system of evaluation to continuous and comprehensive semester wise evaluation where 70 marks are allotted for External Examination and 30 marks for Internal assessments. The college on its part has added add on courses, assignments, paper presentations, debates, oral tests

among others, for the Internal 30 marks, so that every semester is meaningfully utilized for nurturing students towards allround development. The college is strict in time management as per University/Institutional academic Designs. Therefore, ensuring timely examination, evaluation, submission and declaration of all Internal/External evaluations helps effective implementation of the evaluation reforms of the university and those initiated by the institution.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.japfuchristiancollege.org/the-college

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	194	171	88.15

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

https://docs.wixstatic.com/ugd/0985d4_b865063d76dd4c77b5c44150d0eac8e1.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Plagiarism and IPR	Research Cell	03/08/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Extempore	Muwali	Nagaland State Aids Control Society	13/08/2018	Extempore
Calligraphy	Kirito	Nagaland State Aids Control Society	13/08/2018	Calligraphy

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
1	Naga Lab	JCC	Naga Lab	Primary Research Database	03/07/2018

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sociology	2	0
National	Political Science	2	0
National	History	2	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology	2
Economics	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	0	0	2	0
Presented papers	0	3	0	0
Resource persons	0	3	2	0

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/	Number of teachers	Number of students

	collaborating agency	participated in such activities	participated in such activities
Community Service	Nagaland Disaster Management, NSS	4	10
World Environment Day cum tree plantation	NSS and Floriculture Club	20	697

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
World Environment Day	Certificate of Appreciation	Dept. of Environment, Forest and Climate Change, Govt. of Nagaland	8

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Swaach Bharat	Youth Resource Department, Nagaland	Swacchata Bharat Pakhwada	12	697

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Ek Bharat Shrestha Bharat	1. JCC, Kigwema. 2. Govt. MLB Girls College, Bhopal. 3. Govt SNPG Girls College, Bhopal. 4. Govt. Arts and Commerce College, Sagar. 5. Govt S.N. College, Khandwa. 6. Govt. Madhav Science College, Ujjain 7. Govt. Degree College, Seoni. 8. Govt. Sanskr	Department of Higher Education Nagaland and Government of Madhya Pradesh	5
Inter Institutional Exchange Activity	Japfu Christian College and Shalom Bible Seminary	Japfu Christian College	1
My Culture My Identity	Japfu CHristian College and Kohima College	none	1

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant

linkage	partnering institution/ industry /research lab with contact details				
MOU	Youth Net	Youth Net 9615116592	01/01/2018	31/12/2019	88

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NSACS Nagaland	13/08/2018	International Youth Day, Awareness on HIV. AIDS and Blood donation	740

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1250000	4180000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Seminar halls with ICT facilities	Existing
Video Centre	Existing
Video Centre	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
KOHA	Partially	16.05.01.000	2018

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total

Text Books	7790	1292580	1339	173960	9129	1466540
Reference Books	506	339879	3	2000	509	341879
e-Books	547	0	0	0	547	0
Journals	13	30755	0	0	13	30755
e-Journals	1	0	0	0	1	0
Digital Database	5900	0	0	0	5900	0
CD & Video	74	0	0	0	74	0
Others(specify)	829	130560	29	4744	858	135304

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platformon which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	30	1	3	1	2	1	1	20	
Added	3	1	1					4	1
Total	33	2	4	1	2	1	1	24	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
4536500	4536500	5430000	7338157

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The College employs separate bodies for maintenance, upkeep of infrastructures,

facilities and equipments. I. Infrastructures: Maintenance of College Infrastructure comes under the care of the Project Officer. The College has about 10 permanent resident workers. Any repair or upgrade work is directed by the Project Officer. A project Assistant is also employed to assist the same. II. Upcoming infrastructures, buildings under constructions comes under the care of the Building Committee. III. Equipments: All Electronic equipments Computers, Printers, Projectors, and Sound equipments are put under the care of the Technical Assistant. The equipments are regularly serviced bimonthly. IV. Sports facilities: a. Sport equipments: Equipments like football, volleyball etc are overseen by the Resident officers and sport secretaries. Procurement or replacements are funded from sports fees. b. Sports facilities: i. Badminton Stadium: The badminton stadium is maintained by the ZAPA Shuttlers mopping and smoothening of court. ii. Basketball Court and Volley Court are maintained by the Campus administrative committee. Any repair works are overseen by them. Court lines and boundaries are redrawn every year. V. Library :The College Library is overseen by the Librarian along with the Library Advisor. VI. Classrooms : A teacher -incharge oversee the classroom decorum . Class representative of each semester prepare a duty chart to sweep the classroom and empty the waste bins.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counselling	24/06/2018	300	Kohima EGF
Mentoring	16/04/2018	258	JCC
Remedial Coaching	15/09/2018	258	jcc

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
2018	Competitive Exams Coaching	620	620	2	2

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
<td colspan="6" align="center">No Data Entered/Not Applicable !!!</td>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2018	25	BA	Sociology	NU, NEHU, Madras University, Guwahati University, ABDU	MA
2018	10	BA	English	NU, NEHU, Madras University, Guwahati University, ABDU	MA
2018	5	BA	Education	NU, NEHU, Madras University, Guwahati University, ABDU	MA
2018	27	BA	History	NU, NEHU, Madras University, Guwahati University, ABDU	MA
2018	21	BA	Political Science	NU, NEHU, Madras University, Guwahati University, ABDU	MA
2018	13	BA	Economics	NU, NEHU, Madras University, Guwahati University, ABDU	MA

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/	Reg no/ Rollno for the examination

	qualifying	
No Data Entered/Not Applicable !!!		

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
All Nagaland Open Quiz Competition	State Level	356
College Week	Institutional Level	697
Hostel Meet	Institutional Level	557
ZAPA Badminton Tournament	Institutional Level	42

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold	National	1	0	JCC/18/442	Veniirii Murao
2018	Gold	National	1	0	JCC/18/4-2 1	Honi Mede-o
2018	Bronze	National	1	0	JCC/18/4-2 1-36	Chozila Sangtam Bonitoli Chishi D.D oyangmuong Tumchobeni Inaholi Nukulu Honi T.Lika Wotsa Zhoporanu Lachoi Neitewe-i L.Toiying Amekali Elishenu

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students are grouped according to their classes. Each class has a Class Representative and Assistant Class Representative. They look after the welfare of their own class in particular and in general assist the college authority in dealing with student matters. There are other students' organizations like the Evangelical Union, Mission Interested Group etc who look after values and spiritual aspects. They also assist the teachers in all the important programmes and functions of the College. Budget is allocated for funding the various activities of the students. Funds are collected and also provided by the Management of the College for effective functioning. Any collection, if needed, is done only after obtaining proper approval from the College Administration. A student representative is also selected as a member of IQAC in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

 No

5.4.2 – No. of enrolled Alumni:

1708

5.4.3 – Alumni contribution during the year (in Rupees) :

25000

5.4.4 – Meetings/activities organized by Alumni Association :

Summer Camp 2018

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. The College promotes decentralized and participative management. It follows the bottom up policy of administration. Feedbacks and suggestions are collected from students, staff, and faculty, Alumni / BOM / Sponsor and included in the College plans for implementation. 2. The College allocates financial assistance to departments/ cells and clubs and provides operational autonomy. Every department exudes freedom to independently execute its plan and objectives so long as they reach the overall institutional goals.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Towards a robust curriculum development frequent meetings are conducted errors in syllabus/ suggestions for essential readings are communicated to the authority concerned for rectification or addition. Students' assessment on the syllabus is also disseminated to appropriate implementation bodies for rectification. Japfü Christian College. There are four members who are in the Board of Undergraduate Studies (BUGS) who assists the affiliating university in developing the curriculum for use within the state of Nagaland. Two essential readings developed by a faculty of Japfü Christian College is used as text in Sociology department. The college continues to take active part in curriculum development.
Teaching and Learning	Teaching and learning occupies the top

	most priority of Japfü Christian College ever since the inception of the college. ICT enabled classrooms, discussion rooms, research based field data collection for assignments, lecture tutorial methods are the techniques employed. The college caters to fast learners with added elearning and pushing them to reach higher goals through proper mentoring system. The slow learners are given remedial coaching classes and onetoone motivation with their respective assigned faculty mentors. The teaching and learning are second to none as evidenced by continuous overall good results of the college in addition to reaping Gold medals.
Examination and Evaluation	Examination and evaluation are important assessment points that require skills and great sense of justice. Every academic year, faculty are trained on the patterns of questions for examinations and evaluations at Japfü Christian College. Winter/Summer, Odd/Even semester internal examinations are conducted within the institution, evaluated and displayed on the college notice board for students and parents to see. The college is affiliated to Nagaland University, a Central University therefore, the final examination and evaluation are taken care of by the university. The faculty assist the affiliating university in the examination and evaluation during the external Odd Even final semesters.
Research and Development	Students are made to collect data, analyse it and draw conclusions from the data collected. The findings are reported in an analytical report writing format. In this regard students are often taken out for field work and encouraged to do independent study within the framework of the syllabus. Teachers are encouraged to take up Minor Research projects. Currently, two teachers are undertaking research work and six teachers pursuing PhD. IQAC also organizes workshops on academic writing style.
Library, ICT and Physical Infrastructure / Instrumentation	A well established library exists in the College fully equipped with books and journals ebooks s and a vast collection of periodicals up to the daily newspapers. The College is also

	equipped with KOHA and OPAC. 24x7 internet facility is linked to the College. CCTV is installed within and outside the library.
Human Resource Management	Maximum input and maximum output in terms of permissible working hours as prescribed by the UGC are executed for optimum result output. Strict working hours, lunch break, holidays and salary prescribed by the latest UGC salary guidelines are implemented. Employees can also avail casual leave, sick leave, study leave etc through proper channel. Therefore, human resource management is smoothly carried out in a transparent, efficient and ethical manner.
Industry Interaction / Collaboration	The College collaborates with some government departments for collaboration activities. College collaborates with allied departments in the government like Higher Education Department, Women Resource Development department, NSACS, Youth Resource department and NGOs for implementation of various collaborative programmes to benefit students.
Admission of Students	Wide publicity is done through local newspapers. Admissions are done without discrimination based on caste, gender, tribe or physical disabilities. Admission is given to students on 'First come First Basis' every year as the college believe in giving equal opportunities to young mind and does not discriminate students based on the marks scored.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Administration	College regularly participates and maintains DCFs by AISHE, MHRD. The data collected provides crucial information and pointers toward effective administrative functionings.
Finance and Accounts	Students Scholarships are done through online portals, providing for transparency and effectiveness.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial	Name of the professional body for which membership	Amount of support

			support provided	fee is provided	
2018	0	0	0	0	

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	Workshop on Computer Application	Workshop on Computer Application	04/05/2018	05/05/2018	16	5
2018	Professional Ethics	Professional Ethics	07/06/2018	08/06/2018	30	10

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Training the trainers on Capacity Building in Local Govt.	2	03/12/2018	05/12/2018	3

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
26	26	16	16

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
epf, mtf, 3 Annual increment, quarters with nominal rent of 500 INR, Free water supply, Freeship to children of Faculty and Staff in the institution, Free transportation to children of staff and Faculty	epf, mtf, 3 Annual increment, quarters with nominal rent of 500 INR, Free water supply, Freeship to children of Faculty and Staff in the institution, Free transportation to children of staff and Faculty	Free Campus Medical Services, Monetary Gifts, Free Ships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

For transparency and sound management of finances, the Board of Management (BOM) of the College Self Study Report of Japfü Christian College will constitute a 3 member Audit Committee for internal audit of the College

Accounts. For a clear and easy auditing process, all expenditures and income revenue are classified in categorised heads. The internal audit is done annually at the end of the financial year. The second stage is the external audit. After completion of the internal audit, a Chartered Accountant does the final auditing. Thus far, the institution has no audit objection

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Japfuphiki Baptist Council of Churches	2	Construction of Bridge

6.4.3 – Total corpus fund generated

28213775

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Higher Education Department, Govt. of Nagaland	Yes	BOM
Administrative	Yes	Higher Education Department, Govt. of Nagaland	Yes	BOM

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Parent – Teacher Meeting on Students' performance and progress 2. Support and participation during 2nd Cycle of NAAC Assessment. 3. Contribution of books of College Library.

6.5.3 – Development programmes for support staff (at least three)

1. Soft Skill Programme 2. Mutual Trust Fund 3. Free ship for children of Staff studying in the institution.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Library Books added 2. Administrative Block under construction 3. Collaboration with ALS

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of

	initiative by IQAC	conducting IQAC			participants
2018	National SeminarThe wild pear tree exploring the mnemonic aspects of Naga migration story	02/03/2018	02/03/2018	03/03/2018	32
2018	Collaboration with NSACS Nagaland	13/08/2018	13/08/2018	13/08/2018	697

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
BA	15/10/2018	15/10/2018	17	21
BA	17/11/2018	17/11/2018	320	270

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0
Rest Rooms	Yes	697

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	05/06/2018	11	World Environment Day cum Tree Plan	To keep the environment plastic	670

2018	1	1	22/06/2018	1	Interdepartmental activity	Create environmental consciousness amongst students	254
2018	1	1	02/10/2018	1	Swaach Bharat Pakhwada	Cleanliness inside out	697
2018	1	1	05/04/2019	1	Socil Work	To sensitize the local community on clean and safe environment	70

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	01/05/2018	Orientation on first day/ Chapel
Service Rules	01/05/2018	Staff Development Meeting

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Inter DEpartmental Activity	22/06/2018	22/06/2018	254
Summer Camp	23/06/2018	24/06/2019	276

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Plastic Free Campus 2. Minimum use of vehicles 3. Ban of one use plastic cups and plates 4. Green landscaping with trees and plants 5. Establishment of floriculture and organic garden club.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I Management of water conservation is carried out both by the students and the faculty members. Rain water and natural stream water are both accumulated in the campus reservoir which is used by over 700 campus residents. The residual water waste is further streamlined to the terrace fields below the campus for agricultural purposes this procedure is in strict compliance with the Kigwema Village Council green rules. To enhance the soil and ecological balance, the campus undertakes plantation of organic vegetation such as broccoli, watercress, organic potatoes and several local herbs. . Since this initiative the campus has seen tremendous increase in the forest green cover thereby fulfilling some of the objectives of the Government of India's 2014 National Mission for a Green India. The Mission Interest Groups (MIG) undertakes segregation of wastes, to enable reuse of non biodegradable of

resources in the campus. All nonreusable nonbiodegradable wastes upon collection are disposed off at the Kohima Municipal Council allocated site for waste collection. The biodegradable wastes are used as manures for cultivation in the campus. BEST PRACTICE 2 To live truly to the benchmark of being a 'College with a difference' we follow rigorous framework policy in the best interest of the students.There are four faculty members who are designated as career counselors. Every Monday the Career guidance cell conducts Civil Services Test where per week 50 Objective type questions are given to the civil service aspirant students. We also organize several Motivational talks with renowned individuals who have made a mark in their own lives that includes IAS/IPS/IFS/Intellectuals/ Professors/ writers etc. Apart from these activities the College strives to uplift the academics of the underperforming students and students with less attendance by arranging remedial classes and intensive coaching to develop writing skills. With the aforementioned activities the college not only disseminates academic learning but makes education a holistic approach towards developing a skillfulemployable graduate, ready to serve the nation and the society.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://docs.wixstatic.com/ugd/0985d4_764b186bb48e461293187020e24519dd.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Right from the academic calendar, the college vision, mission and motto of the college is framed and organized to translate it into reality. Every area that is enumerated in the vision, mission and college motto is acted throughout an annual academic cycle. ? The college strives to impart God fearing quality education by having regular chapel/church services. In addition to that values and ethics are often imparted to the students in the form of talks and awareness programs. ? In order to develop the self, personality development programmes and opportunities are extended to the students and staff/ faculty. ? All members of the college are taught to be of use the society. However the college walks the extra mile in training up its staff and faculty to be dynamic in extension services to the society. ? The college tries its best to fulfill the academic needs of the society by excelling in quality education based on ethics which is the greatest need of the Naga society in particular and India in general. ? The college collaborates with other stakeholders in Higher education towards progressive change. Nagaland University, Department of Higher Education, ICSSRNERC, NESRC, NIDS and other institutes of higher learning towards this fulfilling this mission. ? In order to equip students to face future challenges successfully, especially in the field of technological knowledge and application, basic computer education as well as diploma in computer application is opened to students/ staff faculty. ? In order to develop students towards self reliance and greater productivity, Life skill trainings and Entrepreneurial skills are imparted. ? The college plays a role in national integration as well as aims to inculcate students to be a positive force in nation building. ? Programs and workshops are held frequently to develop values and ethos that are becoming of a decent member of the society.

Provide the weblink of the institution

https://docs.wixstatic.com/ugd/0985d4_2b4f768bdce54f5da6b9d1b98aa70adc.pdf

8.Future Plans of Actions for Next Academic Year

IQAC draw action plan for every academic cycle and the same is discussed in the Board of Management meeting and staff/faculty meeting for suggestions and inputs.

The college has been assessed by NAAC peer team for the second cycle in April 2018. Hence, considering the suggestions of the peer team along with the development plan of the college, the following are the future plan of action for next academic year. 1The college plan to start MA (Sociology) from the next academic year. 2 To enhance the teaching learning process, the college plan to equip the class rooms' teachings with more ICT tools and facilities. It also plans to add more books and eresources in the library. 3 To enhance research culture amongst the teachers, the college plan to organize a National Seminar/ Workshop on Plagiarism and Intellectual Property Rights next year. The Seminar will be organised by IQAC and the research cell of the college. 4 To continue to collect feedbacks from stakeholders and further analyse and incorporate the same in the decision making body.